

Administration

Administrative Staff Organization

The Governing Board shall employ, upon the recommendation of the Superintendent, such additional administrative and supervisory personnel necessary to conduct the educational program of the school district.

The Superintendent may request the attendance of administrative personnel at regular and special meetings of the Board. To inform the Board and public on pertinent topics, the Superintendent or designee may request reports from administrative personnel.

The Superintendent shall organize the administrative staff in a manner that best supports the educational program through efficient operations, effective communications and direct assistance to schools. (cf. 4300 - Administrative and Supervisory Personnel)

The Superintendent shall maintain a current district organization chart which designates lines of primary responsibility and the relationships between all district positions. Lines of responsibility shall in no way prevent staff members at all levels from collaborating, communicating and cooperating to develop the best possible programs and provide efficient services.

The Superintendent or designee shall reserve the right to make temporary or permanent adjustments in the responsibilities of administrative and supervisory personnel with consideration for the workload and/or the efficiency and capabilities of the affected administrator or supervisor.

Legal Reference:

CALIFORNIA EDUCATION CODE

- 7 Delegation of Powers
- 35010 Control of district: prescription and enforcement rules
- 35020 Duties of employees fixed by governing board
- 35035 Powers and duties of superintendent
- 35161 Powers and Duties Generally
- 41402 Ratio of Administrative Employees to Teachers