

**Lompoc Unified School District
Measure N Citizens' Oversight Committee Meeting Minutes
September 8, 2005**

I. Call to order

The meeting was called to order at 4:02 p.m. by Marno Goetsch. The following people were in attendance:

Marno Goetsch
David Shelton
Julie McAninch
Dorothy Jackson

Jim Bakos – Maintenance & Operations Manager
Joe Wilcox – KBZ Architects
Jim Reizer – Purchasing Manager
Chris Andrews (Board of Education)
Frank Lynch – Superintendent

Handouts:

10/28/04 Meeting Minutes & Agenda
2/24/05 Meetings Minutes & Agenda
4/28/05 Meeting Minutes & Agenda (for approval)
Summary of Proceedings for the Year as of 7/31/04
Finance Report 7/1/04 to 6/30/05 (General Ledger & Transaction Activity Report)
9/8/05 Agenda
Transaction Activity Report 4/1/05 to 6/30/05
Measure N Committee Update (9/8/2005)

II. Approval of minutes of the April 28, 2005 meeting

A motion was made by David Shelton, seconded by Julie Mc Aninch, and carried 4 to 0 to approve the minutes as submitted.

III. Courtesy to Visitors

No visitors requested to address the committee.

IV. Committee Membership/Appointment

- a. Marno Goetsch stated that Cheryl Vineyard has asked to resign from the Committee and be replaced. Her term wasn't due to expire until 6/30/06. Cheryl's position should be filled by a member who is both a parent or guardian of a child enrolled in the District and active in a parent-teacher organization.
- b. David Shelton served an initial one year term and the Board of Education authorized an additional 2 year term as of 7/1/04, so his membership doesn't expire until 6/30/06.
- c. Marno Goetsch, Julie McAninch, and Dorothy Jackson completed their first 2 year term as of 6/30/05 and are willing to serve another 2 year term, subject to approval by the Board of Education.
- d. Ed Schuler also completed his first 2 year term as of 6/30/05, but was not present to express his interest in continuing on the Oversight Committee.

V. Project Review - Measure N Update

Joe Wilcox reviewed the handout titled "Measure N Committee Update 9/8/05".

Additional information from Joe Wilcox included:

1. The pre-construction meeting for the Series I Elementary Schools will be September 9, 2005. The contractor is Diani Building Corp.
2. El Camino Middle School: DSA approval of these plans has been slowed a bit by DSA moving their offices last month and postponing some appointments. There is no cause for concern.
3. Joe Wilcox has an appointment on 9/9/05 with George Shaw of the California Department of Education (CDE) to review the Maple High School plans.
4. There will be discussion in the near future with the Series II Elementary Schools regarding the idea of not using temporary portables during construction. The bulk of the modernization of those schools would happen during the summer months and after school hours.

Jim Bakos offered the following details regarding construction:

1. LUSD is currently under contract for 5 schools --all with Diani Building Corp. (Fillmore, La Canada, Clarence Ruth, Lompoc Valley Middle School and Lompoc High School).
2. We anticipate work to begin for the Elementary Schools as follows: La Canada to begin October 1st, Clarence Ruth to begin October 15th, and Fillmore to begin November 1st.
3. Lompoc High School Modernization expects to complete Phase I around October 10th. The Math 1 and Math 2 buildings are under construction.
4. Lompoc Valley Middle School is still working on Phase I which involves a lot of trenching and underground work. They are also working on 4 restrooms in the H Building. When the temporary portables are ready, the contractor will be working on Building C. The Gym, Multi-Purpose Room, and Administration buildings will be done during summer months.

Series II Elementary Schools to go to bid October 2005:

- a. Since we are no longer installing individual heating units in each classroom, we have changed the scope of construction such that we no longer need to have temporary portables in order to modernize the elementary schools.
- b. Instead of individual heating units, we are demolishing the old heating units and installing new centralized units. We will clean the existing ducting. The savings is about \$600,000 per school.
- c. We anticipate construction to being February 2006.

Other discussion included:

- a. Joe Wilcox suggested that we have submittals for State Matching Funds completed by the end of this year. That's part of the reason for "moving up" the schedule of the Series II Schools.
- b. Joe Wilcox also stated that the modernization is adding exhaust fans to all restrooms.
- c. Chris Andrews asked about possible replacement of existing portables for those sites that will no longer need temporary portables.
- d. Joe Wilcox suggested that perhaps we could include replacement portables in the Modernization plans, so we only have to get DSA approval once.
- e. Jim Bakos will report to the Committee at the next meeting regarding Series II portables that need replacing.

Jim Bakos suggested the Committee visit construction sites on a quarterly basis. The Committee agreed that the visit the Lompoc High School was very helpful and liked the idea. David Shelton suggested that the media also be invited.

VI. Finance Report

Marno Goetsch questioned the expenses for clerical/classified, benefits, medicare, etc. The amounts don't appear to be restricted to the payroll of the Measure N Secretary. He would like detail for the additional salaries.

Jim Reizer agreed to have detail for pages 1 through 3 of the Finance Report dated 5/1/05 to 6/30/05 to the Committee as soon as possible.

The Financial Audit won't be complete until late December 2005. At that time the Committee will issue a letter presenting the Financial Audit to the Board of Education.

VII. Preparation of the Annual Report to the Board

Marno Goetsch suggested the Committee use the same format as the previous year. Provide the Board of Education with copies of minutes and agendas for the previous year, include a summary of proceedings and a cover letter.

VIII. Other items from the Committee

Marno Goetsch suggested having one more meeting to discuss the Annual Report to the Board of Education. It was agreed that those present could attend on September 15, 2005 at 4:00 p.m. in the Board Room.

IX. Set Quarterly Meetings

Meetings for the Oversight Committee for 2005/2006 were scheduled as follows:

Thursday, October 27, 2005 – 4:00 p.m.

Thursday, January 26, 2006 – 4:00 p.m.

Thursday, April 27, 2006 – 4:00 p.m.

Thursday, July 27, 2006 – 4:00 p.m.

* Meeting locations to be determined.

X. Adjournment

The meeting was adjourned at 4:45 p.m.

Marno Goetsch, Chairperson

ATTEST: _____
Ed Schuler, Vice-Chairperson

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