

Measure N
Citizens' Oversight Committee Meeting Minutes
April 28, 2005
(Pending Approval)

I Call to order

At 4:00 p.m. the following people were in attendance:

Marno Goetsch
Joe Wilcox
Jim Bakos
Jim Moranville
David Shelton
Ann Gary

There was informal discussion until a quorum was established.

Julie McAninch arrived at 4:04

Ed Schuler (arrived at 4:08)

Dorothy Jackson (arrived at 4:08)

Meeting called to order at 4:10 p.m. by Marno Goetsch.

II Approval of Minutes

A motion was made by Dorothy Jackson, seconded by David Shelton, and carried 5 to 0 to approve the minutes with corrections.

III Courtesy to Visitors

There were no visitors present.

IV Approve Finance Report

Marno Goetsch remarked that he preferred the Finance Report sorted by location (as presented at this meeting).

Jim Moranville pointed out that we've had a lot of extra work that has been Measure N that we haven't charged to Measure N.

Marno Goetsch asked if charging subcontractors for IT room to Measure N funds was acceptable. Jim Moranville replied that it was, but added that he would check on it.

Measure N Modernization (2 Page Summary):

Dorothy Jackson liked the 2 summary sheets put together by Jim Moranville.

Jim Moranville explained the summary sheet which was broken down by project.

He explained the Nxxx number system as follows:

N010: Master Plan

N1xx: Series I Schools

N2xx: Series II Schools

N3xx: Series III Schools

N4xx: Fast Track Projects (done before Series I, II, and III schools)

N9xx: La Mesa and District (not eligible for State Funding)

Year-To-Date Transactions show actual expenditures.

Outstanding encumbrances show purchase orders outstanding.

Available balance is just the difference of YTD and encumbrances

Jim Moranville described each of the Fast Track (N4xx) projects in detail.

The La Mesa Modernization was identified in the bond issue itself. It will be the last site completed under Measure N, after Series III schools.

The District Office Modernization is only doing work that affects the school sites. Mainly the Head End room with all the computers, etc that branch out to all the other sites. This has to be done since it is the backbone of the phone/data system for all the other sites.

“Unspecified” line on the Summary Sheet: We are required to provide the county a budget. We entered what we think we will spend this year, and will be breaking these figures down by project. The last meeting gave the estimate of budgets, which will go into the budget on the unspecified section. We expect to spend \$12 million this year, and have spent \$5 million so far.

Transaction Activity Report:

The Oversight Committee would like to have a report that shows the budget for each year and the encumbrances.

The Committee asked what Asbestos, Environment and Safety (AES) did for the Modernization Project. Jim Moranville explained that they prepared the hazardous materials specifications on the roofing. AES then did an assessment of what needs to be done for hazardous materials. The third part of their contribution (not completed yet) involves on-site inspection to monitor what is happening with hazardous materials.

To date, Measure N has spent about \$11 million. The estimated budget is about \$24 million between Series I and Series II.

Other Finance Report Topics:

Jim Moranville stated that we have to sell some additional bonds. He has asked the Board of Education to sell the remaining \$20 million in bonds. We will probably need \$10 million this year and \$10 million next year.

Jim Moranville explained the process for applying for State money. First we submit the plans and specifications for the projects to the Division of State Architect (DSA). Upon approval from DSA, the plans are submitted to the

California Department of Education (CDE). Once they are approved by CDE, we submit them to the Office of Public School Construction (OPSC) and ask to be put on the State Allocation Board (SAB) agenda for funding. We thought this would be a quick process, but it has taken about 6 months to get on the SAB agenda. We submitted Fillmore, La Canada and Clarence Ruth for the SAB agenda for May 2005. We expect about \$6 million in eligibility.

Lompoc High School got through DSA on March 9, 2005. We have to wait for the CDE approval letter before we can submit to SAB for state funding. After SAB gives approval, we have 18 months to obtain a signed contract for completing the work. We have to be careful of the phasing of the various projects, so we are cognizant of the 18 month period.

Joe Wilcox (KBZ Architects) showed a tracking sheet for all LUSD projects. It showed had columns showing DSA, CDE, and SAB submissions and approval dates. It also shows the date for the 18 month deadline. When Jim Moranville and Joe Wilcox attended the CASH Conference this year, the general consensus was that the State would run out of money by June 2006.

A motion was made by Dorothy Jackson, seconded by David Shelton, and carried 5 to 0 to accept the Finance Report as submitted.

V Status of Projects Report

The new phone system is expected to be complete by August or September.

Dorothy Jackson left the meeting as we began talking about the projects.

The Committee was given a spreadsheet showing the estimated timelines for the Measure N current projects. Joe Wilcox (KBZ Architects) handed out copies of the Measure N Committee Update dated April 28, 2005. He reviewed the handouts in detail with the Committee.

Joe Wilcox explained that the heavy rains in the winter slowed progress on the LVMS paving and Series I portables installation.

The Series I Elementary Schools project only had 1 bidder, which does not constitute a competitive bid. We will be sending it out to bid again. As a result, the Summer 2005 work will now have to be scheduled for Summer 2006.

We are waiting for the CDE approval letter on the 2nd DSA Submittal Group so we can submit the plans to SAB and request State funding.

All Elementary schools will be out of DSA (approved) by early May 2005.

El Camino Middle School goes back to DSA again in July 2005 for final approval.

There was some discussion regarding the bidding climate.

VI Other Items from the Committee

Jim Moranville answered the 9000 account questions from last meeting. He explained that these entries are basically balancing entries required by the county.

David Shelton suggested the Marno Goetsch write an Oversight Committee report after each meeting for the local press and give copies to the Oversight Committee Secretary to distribute to the Committee.

A motion was made by David Shelton, seconded by Julie McAninch, and carried 4 to 0 to allow Marno Goetsch and Jim Moranville to do a press release without prior approval from the Oversight Committee.

There must be at least 4 Oversight Committee members present for a quorum, since the committee should have 7 members per Marno Goetsch.

VII Next meeting

The next meeting is Thursday, July 28, 2005 at 4:00 p.m. in the Board Room.

VIII Adjournment

The meeting adjourned at 5:10 p.m.

Marno Goetsch, Chairperson

ATTEST: _____
Ed Schuler, Vice-Chairperson

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