

**Measure N
Citizens' Oversight Committee Meeting Minutes**

July 22, 2004

I Call to order

Meeting was called to order at 4:03 p.m. by Marno Goetsch. The following committee members were present: Marno Goetsch (Chairperson), Dorothy Jackson, David Shelton, and Cheryl Vineyard. Ed Schuler (Vice-Chairperson) arrived at 4:24 p.m. Julie McAninch, who is out of town for the month of July, was the only committee member absent. Also in attendance were Ann Gary – Superintendent, Jim Moranville – Assistant Superintendent of Business Services, and Jim Bakos – Maintenance & Operations Manager.

II Approval of minutes of the June 24, 2004 meeting

Motion was made by Cheryl Vineyard, seconded by Dorothy Jackson, and carried 4-0 to approve the minutes as submitted.

III Courtesy to Visitors

There were no visitors present.

IV Reorganization

There was no discussion on this topic.

V Committee Membership/Appointment

Jim Moranville stated that both Cheryl Vineyard and David Shelton were appointed by the Board of Education to 2 year terms.

Ann Gary & Jim Moranville stated that another letter was sent certified mail to the Taxpayer's Association requesting that they provide a committee member for the Oversight Committee. No response had been received as of the meeting date.

VI Project Review - Measure N Update

Jim Bakos reviewed the Summer 2004 – Measure N Construction handout.

Jim Moranville stated that there were a few contractor issues regarding the Wan Project and the Nuevo Energy remote sites. Currently there is no agreement with Nuevo Energy for LUSD to put antennae at the two remote sites (VAFB and Harris Grade) due to a change in ownership. They expect to have an agreement for the VAFB site within a couple of days.

Jim Bakos reviewed the progress of the Roofing Projects and the Lompoc High School Paving Project.

There was some discussion regarding the Lompoc Valley Middle School Shade Structure. Jim Moranville and Jim Bakos explained the specifics of the project as well as the reasoning for the project.

Jim Bakos discussed the Vandenberg Middle School HVAC Project. The committee was concerned that VMS is getting Air Conditioning and the rest of the schools don't have the same opportunity. Jim Moranville said that he would look into that issue, since we want to be equitable among the sites.

Jim Moranville said that the Vandenberg Middle School Technology project was basically finished, with a few minor things to complete.

There was some discussion regarding posting signs at the various school sites during Measure N construction. The general consensus was to have 6 generic signs made that will move from site to site during construction. Also, specific information for each site would be available in the principal's office for those who request additional details.

Jim Moranville stated that Measure N will be reviewing the Modernization projects with the Series I Schools (Fillmore, La Canada, Clarence Ruth, LVMS, and LHS) in the early fall. Those projects will be to bid in the fall. The elementary schools start construction in January 2005 and the secondaries begin in March 2005. Portables will probably be installed at Series I sites in December of 2004.

VII Expenditure Report

Jim Moranville explained the following to the committee:

- What the account codes mean on the various handouts.
- Some of the accounts need to be re-coded from last year.
- The portion of the WAN project and phones that are specific to the District Office will be paid for with general fund money, not Measure N monies.
- The Project Cost Summary is from the Master Plan and shows how KBZ saw the \$70 million being spent.
 - a. The Construction Subtotal should equal construction costs.
 - b. The Modifier is the dollar amount used to inflate the current costs to reflect the cost of the project in the future.
 - c. Soft Costs include architect fees, engineering fees, surveys, DSA fees, etc.
 - d. Health & Safety include ADA issues, fire alarms, etc.
 - e. Building Integrity includes roofing.
 - f. Infrastructure includes underground utilities, WAN technology and electrical.
- Measure N doesn't have a current budget, that's why the budget figures are negative. He did state that we are well with the budget that we will develop.

VIII Preparation of the Annual Report to the Board

The committee prepared a statement regarding compliance with the California Constitution to be presented to the Board of Education after receiving approval from the bond counsel.

The committee agreed that the independent audit conducted by Vavrinek, Trine, Day & Co., LLP stated that the Lompoc Unified School District was in compliance, and that no further investigation was required on the committee's part.

The committee completed preparing the Summary of Proceedings for the Year as of July 31, 2004.

Final copies of the Annual Report to the Board will be delivered to each Oversight Committee member prior to the August Board meeting, and in plenty of time for review and corrections to be finalized.

IX Other items from the Committee

No other items were presented for discussion by the committee.

X Set Quarterly Meetings

Meetings for the Oversight Committee for 2004/2005 were scheduled as follows:
Thursday, October 28, 2004 – 4:00 p.m. – Education Center Board Room
Thursday, January 27, 2005 – 4:00 p.m. – Education Center Conference Room I
Thursday, April 28, 2005 – 4:00 p.m. – Education Center Board Room
Thursday, July 28, 2005 – 4:00 pm – Education Center Board Room

XI Adjournment

The meeting was adjourned at 6:25 p.m.

Marno Goetsch, Chairperson

ATTEST: _____
Ed Schuler, Vice-Chairperson

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