Annual Notification to Parents and Students

2019-2020 School Year

Please Retain for Future Reference

Please remember to read and sign the appropriate places on the enclosed consent form, and return it to your student’s school immediately.
Message from the Superintendent

August 2019

Dear Parents and Guardians,

Welcome to a new school year! Our students arrived with a sense of excitement and optimism and we are committed to providing all with a quality education. A vision of academic rigor and high expectations for all students remains the beacon that guides every decision made by district and site leadership in Lompoc Unified School District.

This year will be shaped by the goals outlined in our Local Control Accountability Plan. While our accomplishments are many, we will rededicate efforts to address the practical application of Common Core strategies across content areas at all grade levels. Our work continues to be guided by research and the belief that every student is capable of attaining high levels of educational achievement in preparation for meeting the demands of the twenty-first century. We will continue to improve and refine our strategies with the same energy, enthusiasm and commitment to our goal of student achievement.

California’s accountability system (https://caschooldashboard.org/) provides information about how Lompoc Unified School District is meeting the needs of our diverse student population. The assessment system is a status and growth model that emphasizes equity by focusing on student group performance over multiple measures. We have done a great deal of work to align our curriculum to meet the demands of the new state assessments and to ensure that our curriculum remains rigorous and challenging.

We acknowledge our responsibility to ensure that Lompoc Unified School District students obtain a quality education so that each may become productive, contributing members of our community. We are equally committed to being fiscally accountable by challenging ourselves to look at the efficiency and effectiveness of every programmatic initiative.

I would like to offer my sincere wishes to all of you for a healthy, productive and rewarding school year. I look forward to leading our team of dedicated administrators, talented teachers and committed support staff, involved families and supportive community members, galvanized to strengthen educational excellence in our schools and provide the best possible learning experience for our students.

Sincerely,

Trevor McDonald, Superintendent of Schools

Board of Education

Stephen C. Straight, Board President
Dick Barrett, Board Vice President
Jeff Carlovsky, Board Clerk
Dr. William Heath, Board Member
Nancy Schuler-Jones, Board Member
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Parents’ and Students’ Rights & Responsibilities

As a student or the parent of a student in the Lompoc Unified School District, you possess certain rights and responsibilities.

We are required to inform you of these rights and responsibilities annually, or to provide information where you can find out more about them.

From time to time during the school year, you may receive special notification regarding specific activities involving you or your student. A separate letter will be sent to parents or guardians prior to any of these specified activities and the student will be excused whenever the parent files with the principal of the school a statement in writing requesting that his or her child not participate.

Please take a moment to read the rights and responsibilities below. After you have done so, please sign and return the enclosed acknowledgment to your student’s school indicating that you have received and reviewed this information.

(EC § 48982)

If you have any questions regarding this information, please feel free to contact the school office.

EC § 49600 - CAREER COUNSELING: Students are provided with career counseling and information regarding careers. Academic and elective courses are conducted without regard to the sex of the students enrolled in such classes. Parents are invited to participate in these counseling sessions.

EC § 212.5 and Section 48980(g) - SEXUAL HARASSMENT: The district has a written policy regarding sexual harassment (see pages 21-25 of this booklet). This policy is part of student orientation for new students, is included with mandated parental notifications, is posted, and is distributed to all employees.

EC § 220 - DISCRIMINATION: Discrimination is prohibited in any program which receives state financial assistance on the basis of sex, ethnic group identification, race, national origin, ancestry, religion, color, mental or physical disability, sexual orientation, or because a person is perceived to have one or more of the above characteristics. Complaints may be filed with the Superintendent under the District's Uniform Complaint Procedure in B.P. 1312.3.

EC § 49410.7- ASBESTOS-CONTAINING MATERIAL: A complete, updated management plan for asbestos-containing material in school buildings is available on request by parents, teachers and employee organizations.

EC § 48980.3 - NOTIFICATION OF PESTICIDE USE: The District is required to provide to parents the name of all pesticide products expected to be applied at school facilities during the upcoming school year. Such notice will be provided at the beginning of the first semester and will include identification of the active ingredients in each pesticide, and the Internet address used to access information on pesticides developed by the Department of Pesticide Regulation. Parents and guardians have the right to register with the District if they wish to receive notification of individual pesticide applications at a particular school facility.

EC § 32255 et seq - RIGHT TO REFRAIN FROM HARMFUL OR DESTRUCTIVE USE OF ANIMALS: A student may choose an “alternative education project” rather than participate in the harming of or destructive use of animals.

EC § 35160.5 et seq - INTRA-DISTRICT TRANSFER: Students who reside within the Lompoc Unified School District boundaries may apply for enrollment in any district school. Intra-district transfer attendance applications are available at www.lusd.org and at the Education Center.

The filing period for Intra-district transfer applications is December 1 through January 15.

EC § 35183 - DRESS CODE/GANG APPAREL: The school district is authorized to adopt a dress code that would prohibit the wearing of “gang-related clothing.” Further authorizes school districts to adopt a dress code policy that would require pupils to wear a school-wide uniform. If the district adopts a dress code or requires uniforms, parents are entitled to at least a six-month notice and the availability of resources to assist economically disadvantaged students.

EC § 35256 - SCHOOL ACCOUNTABILITY REPORT CARD: A copy of the School Accountability Report Card will be provided upon request and/or is accessible at the following Internet site: http://www.lusd.org/.

EC § 35291.5 - DISCIPLINE: Rules pertaining to student discipline, including those which govern suspension or expulsion, are available from the building principal. They are also communicated to all students every year.

EC § 44807 - DUTY CONCERNING CONDUCT OF PUPIL: Every teacher in the public schools shall hold pupils to a strict account for their conduct on the way...
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to and from school, on the playgrounds, or during recess.

EC § 44808.5 - HIGH SCHOOL LUNCH TIME CAMPUS LEAVE: Students may be permitted to leave a high school campus during the lunch period without the school district or any officer or employee incurring liability for the conduct or safety of students during such times.

“The governing board of the Lompoc Unified School District, pursuant to Section 44808.5 of the Education Code has decided to permit 10th, 11th, and 12th grade pupils enrolled in Lompoc/Cabrillo Senior High School to leave the school grounds during the lunch period.”

EC § 46010.1 - CONFIDENTIAL MEDICAL SERVICE: School authorities may excuse any pupil in grades 7 - 12 from the school for the purpose of obtaining medical services without the consent of the pupil’s parent.

EC 46014 - RELIGIOUS INSTRUCTION: Student may be excused to participate in religious exercises or religious instruction. Written consent from parent/guardian is required and must not exceed four school days per month.

EC § 48200 - ATTENDANCE: Parents are responsible for the enrollment and regular attendance of their school-age children in their district and school of residence.

EC § 48204(a)(4) - ATTENDANCE WHERE CAREGIVER RESIDES: If your child lives in the home of a caregiving adult, as defined by law; your child may attend the school district in which that residence is located. Execution of an affidavit under penalty of perjury pursuant to the Family Code by the caregiving adult is required to determine that your child lives in the caregiver’s home.

EC § 48204(b) - RESIDENCY BASED ON PARENT/GUARDIAN EMPLOYMENT: A parent who works outside the district of residence may enroll pupils in the school district where their place of employment is located.

EC § 48205 - ALLOWED ABSENCES: Students may now also be excused from school for their attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization. Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

a. Due to his or her illness
b. Due to quarantine under the direction of a county or city health officer
c. For the purpose of having medical, dental, optometrical, or chiropractic services rendered
d. For the purpose of attending the funeral service of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.

e. For the purpose of jury duty in the manner provided for by law.
f. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent
g. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil’s absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board. Attendance at religious retreats shall not exceed four hours per semester.

h. For the purpose or serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.

i. For the purpose of spending time with a member of the pupil’s immediate family who is an active duty member of the uniformed services, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences shall be granted for a period of time determined by the superintendent.

j. For the purpose of attending the pupil’s naturalization ceremony to become a United States citizen.

In this section, immediate family refers to parent or guardian, brother or sister, grandparent or any other relative living in the household of the pupil.

A pupil absent from school for one of the above reasons shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine the tests and assignments which shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

EC 48206.3, 48207, 48208 - PUPILS WITH TEMPORARY DISABILITIES: If your child has a temporary disability which prevents him/her from attending regular classes, the District will provide individual instruction when possible. It is the parent’s or guardian’s responsibility to notify the District immediately if it appears as though their child may be eligible for such services. If your child is, due to temporary disability, placed in a hospital or other residential health facility which is located outside this District, he/she may be eligible to attend school in the school district in which the hospital is located. If this situation should arise, you should notify both the district in which you reside and the district in which the hospital is located. Upon receiving written verification from the parent or guardian and the student’s physician that a child may be eligible for individualized instruction during a temporary disability, the District shall make a determination within five working days regarding whether the child will be able to receive individualized instruction. Individualized instruction shall commence no later than five working days after a positive determination has been made. Services for students with disabilities are determined by the student’s IEP team if Home Hospital Instruction is recommended by a physician.
EC § 48900.1 - REQUIRED PARENTAL ATTENDANCE IN CLASS: A teacher may require a parent to attend school with their pupil if that child has been suspended for an obscene act, habitual profanity or disruption.

EC § 48900.2 - HARASSMENT, VIOLENCE, THREATS, INTIMIDATION: Sexual harassment, hate violence, and harassment, threats or intimidation of or by any employee or student shall not be tolerated. The governing board considers sexual harassment to be a major offense which can result in disciplinary action of the offending employee or suspension of students.

EC § 48902 - NOTIFICATION TO LAW ENFORCEMENT: The principal or designee is required to report to appropriate law enforcement, prior to suspension or expulsion of pupil, violations of Penal Code (PC) §§ 245, 626.9, or 626.10. Notification to law enforcement is required within one day of suspension or expulsion for violations of EC § 48900(c) or (d). Reporting meets requirements of the Gun-Free Schools Act of 1994.

EC § 48904 - WILLFUL MISCONDUCT LIABILITY: Parents or guardians of a minor are liable for willful misconduct of a minor which results in injury or death of another person or destruction of school property. Parents are also liable for any school property loaned to the student and willfully not returned. Liability may be as much as $10,000 in damages and another maximum of $10,000 for payment of a reward, if any.

The school district may withhold the grades, diplomas, or transcripts of the student responsible until such damages are paid or the property returned, or until completion of a voluntary work program in lieu of payment of money.

EC § 48906 - RELEASE OF STUDENT TO PEACE OFFICER: Upon release by a school official of your child from school to a peace officer for the purpose of removing him/her from the school premises, the school official shall take immediate steps to notify you or a responsible relative of your child, except when a student has been taken into custody as a victim of suspected child abuse. In those cases, the peace officer will notify the parent or guardian.

EC § 48980(c) - MINIMUM DAYS: Parents shall be advised (no later than one month prior to) of any scheduled minimum days.

INTERNET Board Internet Policy 6163.4, This policy outlines the Student Use of Technology, and the list of Prohibited Users are to understand that any violations of the provisions of this policy may result in disciplinary action, the revoking of their user privilege, and appropriate legal action. (See pages 34-39 in this booklet)

EC § 49063 - NOTIFICATION OF PRIVACY RIGHTS OF PARENTS AND STUDENTS: Federal and state laws grant certain rights of privacy and rights of access to students and to their parents.

Full access to all personally identifiable written records maintained by the school district must be granted to:

1) Parents of students age 17 and younger.
2) Parents of students age 18 and older if the student is a dependant for tax purposes.
3) Students age 16 and older, or students who are enrolled in an institution of post-secondary instruction (called “eligible students”).

Parent, or an eligible student, may review individual records by making a request to the principal. The principal will see that explanations and interpretations are provided if requested. Information which is alleged to be inaccurate, or inappropriate, may be removed upon request. In addition, parents or eligible students may receive a copy of any information in the records at reasonable cost per page. District policies and procedures relating to types of records, kinds of information retained, persons responsible for records, directory information access by other persons, review, and to the challenge of records are available through the principal in each school. When a student moves to a new district, records will be forwarded upon the request of the new school district. At the time of transfer the parent (or eligible student) may review, receive a copy (at a reasonable fee), and/or challenge the records.

A parent, guardian or eligible student may challenge the content of any pupil record. A written request must be filed with the Superintendent to correct or remove any information which is alleged to be inaccurate, an unsubstantiated personal conclusion or inference, a conclusion or inference outside of the observer’s area of competence, not based on personal observation of a named person, misleading, or in violation of the privacy or other rights of the pupil. The Superintendent or designee shall meet with the parent/guardian or eligible student and with the employee who recorded the information in question and shall sustain or deny the allegations. If the allegations are sustained the information shall be ordered corrected, removed or destroyed. If the allegations are denied the decision may be appealed in writing to the Board within thirty (30) days. The Board shall meet in closed session with the parent/guardian or eligible student and with the employee who recorded the information in question and shall sustain or deny the allegations. If the Board sustains the allegations the information shall be ordered corrected, removed or destroyed. The decision of the Board shall be final. If the final decision of the Board is unfavorable to the parent, or if the parent accepts an unfavorable decision by the Superintendent, the parent/guardian shall have the right to submit a written statement of objections which shall become a part of the pupil’s record until such time as the information in question is corrected or removed.

The District may disclose personally identifiable information contained in the pupil’s records without consent to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member, a member of the Governing Board, a person or company with whom the District has contracted to perform special tasks, or a parent or student serving on an official committee. A school official has a legitimate educational interest if the official need to review an education record in order to fulfill his or her professional responsibility.

Parents and eligible students may file a complaint with the US Department of Education concerning alleged failures of the District to comply with the requirements of Family Educational Rights and Privacy Act (FERPA). The name and address of the office that administers FERPA are: Family
Information for Parents and Students


EC § 49073 and Family Education Rights & Privacy Act (FERPA) - RELEASE OF DIRECTORY INFORMATION:

a) The District may release the following categories of information regarding any pupil or former pupil except that no directory information shall be released when a parent or eligible pupil has notified the pupil’s school that the following information is not to be released:

- Name and address
- Telephone number
- Email address
- Date of birth
- Major field of study
- Participation record in officially recognized activities and sports
- Weight and height of athletic teams members
- Dates of attendance
- Degrees and awards received
- Most recent previous school attended

b) No directory information will be released to profit-making entities other than employers, prospective employers, and representatives of the news media, including, but not limited to, newspapers, magazines, and radio and television stations. The names and addresses of pupils enrolled in grade 12 or who have terminated enrollment prior to graduation may be provided to a private school or college. However, no such private school or college shall use that information for other than purposes directly related to the academic or professional goals of the institution. The District may, in its discretion, limit or deny the release of specific categories of directory information to any public or private nonprofit organization based upon a determination of the best interests of its pupil(s).

c) FERPA requires that, upon request, the District provide the names, addresses and listed telephone numbers of Junior & Senior high school students (grades 11 & 12) to United States military recruiters and institutions of higher learning. The District must release this information, unless a student or the parent/guardian notifies the District in writing, within thirty (30) days of receiving this notification, that the District must not release this information without prior written consent.

d) The District forwards education records to other agencies or institutions that have requested records and in which student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student’s enrollment or transfer.

Release of Information, Opt-Out Form:

The “Every Child Succeeds Act (ESSA) requires high schools to provide military recruiters, upon request, access to names, addresses, and phone numbers of high school juniors and seniors. If you do not want Lompoc Unified School District to disclose this information, you must complete and return an opt-out form. These forms are available at the high schools. Please contact the school for more information.

2. Observation of School Activities: You have the right to observe instruction and other school activities that involve your child in accordance with procedures determined by the governing board of the District to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Reasonable accommodation of parents and guardians shall be considered by the governing board of the District. Upon written request by you (24-hour prior notice), school officials shall arrange for your observation of the requested class or classes or activities in a reasonable time frame and in accordance with procedures determined by the governing board of the District.

3. Consent for Evaluations and Testing: Your child may not be tested for a behavioral, mental, or emotional evaluation without your informed written consent.

4. Affirmation or Disavowal of Beliefs: A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. This law does not relieve pupils of any obligation to complete regular classroom assignments.

EC § 49091.10 - EDUCATION EMPOWERMENT ACT OF 1998: The Education Empowerment Act of 1998 establishes various rights for parents or guardians, in addition to other rights identified in this Notice. Your rights, as a parent or guardian, and your child’s rights, include the following:

1. Inspection of Instructional Materials. You have the right to inspect all primary supplemental instructional materials and assessments, including textbooks, teacher’s manuals, films, tapes, and software. Instructional materials shall be compiled and stored by the classroom instructor and made available promptly for your inspection in a reasonable time frame or in accordance with procedures determined by the governing board of the District.

EC § 49403 - IMMUNIZATION FOR COMMUNICABLE DISEASES: California Health and Safety Code Sections 120325-120375 Under these statutes, children in California are required to receive certain immunizations in order to attend public and private elementary schools. Schools, child care centers, and family child care homes are required to enforce immunization requirements, maintain immunization records of all children enrolled, and submit reports on compliance to immunization law.

California Code of Regulation Title 17 Division 1, Chapter 4, Subchapter 8. These regulations specify California school immunization requirements and provide additional clarifications of the law. Also available at www.oal.ca.gov/. Effective January 1, 2016, SB277 no longer allows personal belief exemptions for school entry. All students must be fully immunized to begin
EC § 49408 - INFORMATION FOR USE IN EMERGENCIES: The District uses the Emergency Care and Health Information Card. This is how we will be able to notify you if your child is sick, injured, or needs care that we cannot give at school. Please include diagnosed health issues and current medications taken. If there were a disaster, we need to be aware of health problems to assist your student. Please update phone numbers and health information as changes occur.

EC § 49480 - MEDICATION: The text of this section is to require parents to inform the school if a child is on a CONTINUING PROGRAM OF MEDICATION as follows:

Special Pupil Medication

The parent or legal guardian of any public school pupil on a continuing medical regimen for a non-episodic condition shall inform the school nurse or other designated certificated school employee of the medication being taken, the current dosage, and the name of the supervising physician and may counsel with the school personnel regarding the possible effects of the drug on the child’s physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose. The superintendent of each school district shall be responsible for informing parents of all pupils of the requirements of this section.

EC § 49423 - ADMINISTRATION OF MEDICATION: Any pupil who is required to take medication during the regular school day that is prescribed or ordered for him or her by a physician, physician’s assistant, or surgeon; may be assisted by the school nurse or other designated school personnel or may carry and self-administer prescription auto-injectable epinephrine or an asthma inhaler if the school district receives the appropriate written statements from the physician or surgeon and parent, foster parent, or guardian.

In order for a pupil to be assisted by a school nurse or other designated school personnel, the District must receive: 1) a written statement from the physician, physician’s assistant, or surgeon detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken and 2) a written statement from the parent, foster parent or guardian of the pupil indicating the desire that the District assist the pupil in the written statement provided by the physician.

In order for a pupil to carry and self-administer prescription auto-injectable epinephrine or an asthma inhaler if the school district prescribes or orders the medication, the District shall receive: 1) a written statement from the physician, physician’s assistant, or surgeon detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer the medication, and 2) a written statement from the parent, foster parent, or guardian of the pupil consenting to the self-administration, providing a release for the school nurse or other designated school personnel to consult with the health care provider of the pupil regarding any questions that may arise with regard to the medication, and releasing the District and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-administering medication.

The written statements shall be provided at least annually and more frequently if the medication, dosage, frequency of administration, or reason for administration changes.

A pupil may be subject to disciplinary action pursuant to Education Code section 48900 if that pupil uses auto-injectable epinephrine in a manner other than as prescribed.

EC § 49451 - PHYSICAL EXAMINATION EXEMPTION: A child may be exempt from physical examination whenever the parent(s) file a written statement with the school principal stating they will not consent to routine physical examination of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious or infectious disease, the child will be excused from school attendance until the disease no longer exists or is no longer infectious or contagious.

EC § 49452 - VISION AND HEARING: The governing board of any school district shall provide for the testing of the sight and hearing of each pupil enrolled in the schools of the district unless parent submits a written denial of consent.

EC § 49452.5 - SCOLIOSIS SCREENING: The governing board of any school district may provide for the screening of every female pupil in grade 7 and every male pupil in grade 8 for the condition known as scoliosis.

EC § 49455 - VISION APPRAISAL: (a)(1) During the kindergarten year or upon first enrollment or entry in a California school district of a pupil at an elementary school, and in grades 2, 5, and 8, the pupil’s vision shall be appraised by the school nurse or other authorized person under Section 49452. (2) A pupil whose first enrollment or entry occurs in grade 4 or 7 shall not be required to be appraised in the year immediately following the pupil’s first enrollment or entry. (b) The appraisal shall include tests for visual acuity, including near vision, and color vision; however, color vision shall be appraised once and only on male pupils, and the results of the appraisal shall be entered in the health record of the pupil. Color vision appraisal need not begin until the male pupil has reached the first grade. (c) The appraisal may be waived, if the pupil’s parents so desire, by their presenting of a certificate from a physician and surgeon, a physical assistant practicing in compliance with Chapter 7.7 (commencing with Section 3500) of Division 2 of the Business and Professions Code, or an optometrist setting out the results of a determination of the pupil’s vision, including visual acuity and color vision.

HSC § 104830, 104850, 104855 - ORAL HEALTH INFORMATION: The Superintendent or designee shall notify all parents/guardians of the opportunity pursuant to Health and Safety Code 104830-104865 for their child to receive the topical application of fluoride, including fluoride varnish, or other decay-inhibiting agent to the teeth during the school year. This notification may be returned by the parent/guardian to consent to the treatment or to indicate that the student shall not receive treatment because he/she has received the treatment from a dentist or the treatment is not desired. (AR 5141.6)

EC § 49472 - MEDICAL/HOSPITAL SERVICES: The governing board may provide insurance or make available medical or hospital services for injuries to students arising from school programs or activities. No student shall be compelled to
accept such service without his/her consent or, if a minor, without the consent of a parent.

EC § 49510 et seq - FAMILY NUTRITION EDUCATION SERVICE ACT: Your child may be eligible to purchase lunch in the cafeteria at a reduced rate. You will be provided with information regarding your child's eligibility for this program.

EC § 51938 - AIDS PREVENTION INSTRUCTION: (a) A parent or guardian of a pupil has the right to excuse their child from all or part of comprehensive sexual health education, of comprehensive sexual health education, HIV prevention education and assessments related to that education through a passive consent (“opt-out”) process. A school district shall not require active parental consent (“opt-in”) for comprehensive sexual health education and HIV prevention education. (b) At the beginning of each school year, or, for a pupil who enrolls in a school after the beginning of the school year, at the time of pupil’s enrollment, each school district shall notify the parent or guardian of each pupil about instruction in comprehensive sexual health education and HIV prevention education and research on pupil health behaviors and risks planned for the coming year. The notice shall do all of the following: (1) Advise the parent or guardian that written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education are available for inspections. (2) Advise the parent or guardian whether the comprehensive sexual health education or HIV prevention education will be taught by school district personnel or by outside consultants, and may hold an assembly to deliver comprehensive sexual health education or HIV prevention education by guest speakers, but if it elects to provide comprehensive sexual education or HIV prevention education in either of these manners, the notice shall include the date of the instruction, the name of the organization or affiliation of each guest speaker, and information stating the right of the parent or guardian to request a copy of this section, Section 51933, and Section 51934. If arrangements for this instruction are made after the beginning of the school year, notice shall be made by mail or another commonly used method of notification, no fewer than 14 days before the instruction is delivered. (3) Include information explaining the parent’s or guardian’s right to request a copy of this chapter. (4) Advise the parent or guardian that the parent or guardian has the right to excuse their child from comprehensive sexual health education and HIV prevention education and that in order to excuse their child they must state their request in writing to the school district. (c) Notwithstanding Section 51513, anonymous, voluntary, and confidential research and evaluation tools to measure pupils’ health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupil’s attitudes concerning or practices relating to sex, may be administered to any pupil in grades 7 to 12, inclusive. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey through a passive consent (“opt-out”) process. A school district shall not require active parental consent (“opt-in”) for these tests, questionnaires, or surveys in grades 7 to 12, inclusive. Parents or guardians shall be notified in writing that this test, questionnaire, or survey is to be administered, given the opportunity to review the test, questionnaire, or survey if they wish, notified of their right to excuse their child from the test, questionnaire, or survey, and informed that in order to excuse their child they must state their request in writing to the school district. (d) The use of outside consultants or guest speakers as described in paragraph (2) of subdivision (b) is within the discretion of the school district. (Amended by Stats. 2015, Ch. 398, Sec. 14. Effective January 1, 2016.)

EC § 51240 - HEALTH INSTRUCTION: Whenever any part of the instruction in “health,” family life, or sex education conflicts with religious training and beliefs or personal moral convictions of the parent, the student shall be excused from that part of the instruction upon written parental request.

EC § 51513 - TESTS ON PERSONAL BELIEFS: Unless written parental permission is received, no student shall be given any test, questionnaire, survey, or examination containing any questions about your child’s, or his/her parents’ or guardians’ personal beliefs or practices in sex, family life, morality, or religion. Parent will be given prior written notification. (Also refer to EC § 60614)

EC § 48980(k) - ADVANCED PLACEMENT EXAMINATION FEES: State funds may be available to cover the costs for economically disadvantaged students of advanced placement examination fees pursuant to Section 52244 if the district is eligible and the grant is awarded.

EC § 48980 - LANGUAGE ACQUISITION PROGRAMS: The District will provide information to parents or legal guardians of students on the types of language acquisition programs available to the district. The California Education for a Global Economy (CA Ed. G.E.) Initiative, otherwise known as Proposition 58, was approved by voters in November 2016. The purpose of the CA Ed. G.E. Initiative is to ensure that all children in California public schools receive the highest quality education, master the English language, and access high-quality, innovative, and research-based language acquisition programs that prepare them to participate in a global economy.

Language acquisition programs are education programs designed to ensure English is acquired as rapidly and effectively as possible, and provide instruction to pupils on the academic content standards, including the English Language Development (ELD) Standards. Language acquisition programs shall be informed by research and shall lead to grade level proficiency and academic achievement in both English and another language. Language acquisition programs may include, but are not limited to:

* Dual-Language Immersion
* Structured English Immersion in Designated and Integrated ELD

The CA Ed. G.E. Initiative promotes language acquisition programs for all student with a desire to participate by learning a language in addition to English.

A school district or county office of education where schools in which the parents or legal guardians of 30 pupils or more per school or 20 pupils or more in any grade request a language acquisition program is required to offer such a program to the extent possible.

EC §§ 56000, et seq. - SERVICES TO DISABLED PUPILS: If you have reason to believe that your child (ages 0 through 21) has a disability which requires special...
services or accommodations, bring this to the attention of the school office.

EC § 56029, et seq. - ASSESSMENT FOR SPECIAL EDUCATION NEEDS: Parents have the right to initiate a referral in writing for assessment to identify students (ages 0 - 21 years) who may need assessment for special education services or accommodations under Section 504 of the Rehabilitation Act of 1973. Parents who disagree with the identification, placement, services or accommodations for the students may appeal through a hearing process.

EC § 58501 - ALTERNATIVE SCHOOL: The California Education Code requires the following verbatim NOTICE OF ALTERNATIVE SCHOOLS: California state law authorizes all school districts to provide alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.

b) Recognize that the best learning takes place when the student learns because of his/her own desire to learn.

c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or in part from a presentation by his/her teachers of choice of learning projects.

d) Maximize the opportunity for the teachers, parents and students to develop cooperatively the learning process and its subject matter. This opportunity shall be a continuous, permanent process.

e) Maximize the opportunity for the students, teachers, and parents to react continuously to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the County Superintendent of Schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

HSC 124085 - PHYSICAL EXAMINATION: A physical examination is required in first grade, unless waived in writing by parent. Free health screening is available to students under the California Medical Assistance Program (Child Health and Disabilities Prevention Program).

20 U.S.C. § 1232h - PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA): The PPRA affords parents/guardians and eligible students certain rights regarding the conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

Consent: Parents and eligible students have the right to consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the US Department of Education:

1. Political affiliations or beliefs of student or student’s parents;
2. Mental and psychological problems of the student or his/her family;
3. Sex behavior and attitudes;
4. Illegal, anti-social, self-incriminating and demeaning behavior;
5. Critical appraisals of other individuals with whom respondents have close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations or beliefs of the student or parents; or,
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Notice: Parents and eligible students have the right to receive notice and an opportunity to opt a student out of the following:

1. Any other protected information survey, regardless of funding;
2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the District, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screening, or any physical exam or screening required under State law (see the notices provided above regarding physical examinations and screening under Education Code sections 49403, 49451, 49452, 49452.5 and 49455); and
3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others (see the notice provided above under Education Code section 49073).

Inspect: Parents and eligible students have the right to inspect upon request and before administration or use the following:

1. Protected information surveys of students;
2. Instruments used to collect personal information from students for any of the above marketing, sales or other distribution purposes (see the notice provided above under Education Code section 49073); and
3. Instructional material used as part of the educational curriculum (see the notice provided above under Education Code section 49091.10 and the Education Empowerment Act of 1998).

With the exception of protected information surveys, the District has adopted policies regarding these rights (see the notices provided above under Education Code sections 49073, 49091.10, 49403, 49451, 49452, 49452.5 and 49455, and the Education Empowerment Act of 1998). In consultation with parents, the District will develop a
Information for Parents and Students

Policy regarding protected information surveys and will provide annual notice of such policy to parents and eligible students. The District is also required to notify parents and eligible students at the start of each school year of the specific or approximate dates of the following activities and provide an opportunity to opt a student out of participating in:

1. Collection, disclosure or use of personal information for marketing, sales or other distribution (see the notice provided above under Education Code section 49073);
2. Administration of any protected information survey not funded in whole or part by the US Department of Education;
3. Any non-emergency, invasive physical examination or screening as described above (see the notices provided above regarding physical examinations and screening under Education Code sections 49403, 49451, 49452, 49452.5 and 49455).

PL 94-142 et al: SPECIAL EDUCATION PROGRAMS: Federal Law requires that a free and appropriate education in the least restrictive environment be offered to all students with disabilities.

Student Responsibilities:

5 CCR § 300: Pupils are required to conform to school regulations, obey all directions, be diligent in study and respectful to teachers and others in authority, and refrain from the use of profane and vulgar language.

Uniform Complaint Procedure:

5 CCR § 4622 et seq: The District has established a uniform complaint procedure (1312.3) for all relevant programs. Refer to page 14 of this document to review the District’s Annual Notice of the Uniform Complaint Procedures.

Nondiscrimination:

Education Amendments of 1972, Title IX: Nondiscrimination. The district has a policy of nondiscrimination on the basis of sex. This policy applies to all students insofar as participation in programs and activities is concerned, with few exceptions such as contact sports, in accordance with federal law. For all aspects of educational programs and activities, the school district requires non-discrimination on the basis of race, color, national origin, sex, or handicap. Lack of English language acquisition will not be a barrier to admission and participation.

Complaints alleging noncompliance with this policy should be directed to the Office of the Title IX Compliance Officer, Assistant Superintendent of Education Services, Lompoc Unified School District, 1301 North “A” Street, Lompoc, California 93436, 805-742-3250.

Child Abuse Prevention:

WIC 18976.5: Parents may refuse to allow their students to participate in a child abuse primary prevention program.

Driver Training:

EXCERPT FROM THE 1969 VEHICLE CODE OF THE STATE OF CALIFORNIA (Driver Training/Education)

17707: Any civil liability of a minor arising out of his driving a motor vehicle upon a highway during his minority is hereby imposed upon the person who signed and verified the application of the minor for a license and the person shall be jointly and severally liable with the minor for any damages proximately resulting from the negligent or wrongful act or omission of the minor in driving a motor vehicle, except that an employer signing the application shall be subject to the provisions of this section only if an unrestricted driver’s license has been issued to the minor pursuant to the employer’s written authorization.

17708: Any civil liability of a minor, whether licensed or not under this code, arising out of his driving a motor vehicle upon a highway with the express or implied permission of the parents of the person or guardian having custody of the minor is hereby imposed upon the parents, person, or guardian and the parents, person or guardian shall be jointly and severally liable with the minor for any damages proximately resulting from the negligent or wrongful act or omission of the minor in driving a motor vehicle.

17709: (a) No person, or group of persons collectively, shall incur liability for a minor’s negligent or wrongful act or omission under Sections 1707 and 1708 in any amount exceeding fifteen thousand dollars ($15,000) for injury to or death of one person as a result of any one accident or, subject to the limit as to one person, exceeding thirty thousand dollars ($30,000) for injury to or death of all persons as a result of any one accident or exceeding five thousand dollars ($5,000) for damage to property of others as a result of any one accident.

(b) No person is liable under section 17707 or 17708 for damages imposed for the sake of example and by way of punishing the minor. Nothing in this subdivision makes any person immune from liability for damages imposed for the sake of example and by way of punishing him for his own wrongful conduct.

REHABILITATION ACT OF 1973 (Section 504) - NONDISCRIMINATION ON THE BASIS OF DISABILITY

The Lompoc Unified School District is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on sex, sexual orientation, race, color, religion, national origin, lack of English skills, ethnic group, marital or parental status, physical or mental disability or any other unlawful consideration. The district shall promote programs which ensure that these discriminatory practices are eliminated in all district activities. (EC § 36501)

Disability harassment is also prohibited. This is intimidation or abusive behavior toward a student based on disability that creates a hostile environment by interfering with or denying a student’s participation in or receipt of benefits, services or opportunities in a District program.

You have certain rights under the law, including Title VI of the Civil Rights Act of 1974, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act (IDEA, formerly known as EHA). The California Department of Education and the Office for Civil Rights of the U.S. Department of Education have authority to enforce these laws and all programs and activities that receive Federal funds. (EC § § 260, et seq., above cited federal statutes)
If you wish more information, or wish to file a complaint, please contact the 504 Coor-\mator, the Director of Special Education - (1301 N A Street Lompoc, CA 93436)

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H & SC § 11357 et seq: (d) Except as au-

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and testing information, and scholarship information. Freshman conferences (academic progress and paths to graduation including CTE); Sophomore conferences (individual student conferences to plan a four year pathway through high school and to discuss post high school plans; evening parent/student conferences subsequent to individual conferences – pre-registration for next year’s classes); and Junior conferences (individual conferences to discuss graduation status, post high school plans, and admission testing, as needed, a Statue Report [junior letter] is mailed to parents after the junior conference, and pre-registration for senior classes.

Additionally, students have access to and are given an orientation to the Career Center and support by the Career Technician. Available at the Career Center is post-secondary information and interest inventories such as COPS, Strong Campbell, and/or COIN-3.

Section 51229 requires the District to annually provide Parents with notice of post-high school educational opportunities, application options, and other such information.

48980 (a) At the beginning of the first semester or quarter of the regular school term, the governing board of each school district shall notify the parent or guardian of a minor pupil regarding the right or responsibility of the parent or guardian under Sections 35291, 46014, 48205, 48207, 48208, 49403, 49423, 49451, 49472, and 51938 and Chapter 2.3 (commencing with Section 32255) of Part 19.

(b) The notification also shall advise the parent or guardian of the availability of individualized instruction as prescribed by Section 48206.3, and of the program prescribed by Article 9 (commencing with Section 49510) of Chapter 9.

(c) The notification also shall advise the parents and guardians of all pupils attending a school within the school district of the schedule of minimum days and pupil-free staff development days, and if any minimum or pupil-free staff development days are scheduled thereafter, the governing board of the district shall notify parents and guardians of the affected pupils as early as possible, but not later than one month before the scheduled minimum or pupil-free day.

(d) The notification also may advise the parent or guardian of the importance of investing for future college or university education for their children and of considering appropriate investment options including, but not limited to, United States Savings Bonds.

(e) Each school district that elects to provide a fingerprinting program pursuant to Article 10 (commencing with Section 32390) of Chapter 3 of Part 19 shall inform parents or guardians of the program as specified in Section 32390.

(f) The notification shall also include a copy of the written policy of the school district on sexual harassment established pursuant to Section 231.5, as it relates to pupils.

(g) The notification shall advise the parent or guardian of all existing statutory attendance options and local attendance options available in the school district. This notification component shall include all options for meeting residency requirements for school attendance, programmatic options offered within the local attendance areas, and any special programmatic options available on both an inter-district and intra-district basis. This notification component also shall include a description of all options, a description of the procedure for application for alternative attendance areas or programs, an application form from the district for requesting a change of attendance, and a description of the appeals process available, if any, for a parent or guardian denied a change of attendance.

(h) The notification shall advise the parent or guardian of the importance of investing for future college or university education for their children and of considering appropriate investment options including, but not limited to, United States Savings Bonds.

(i) The notification shall advise the parent or guardian that a pupil shall not have his or her grade reduced or lose academic credit for any absence or absences excused pursuant to Section 48205 if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time, and shall include the full text of Section 48205.

(j) The notification shall advise the parent or guardian of the availability of state funds to cover the costs of advanced placement examination fees pursuant to Section 52244.

EC § 49070 - CHALLENGING STUDENT RECORDS - The custodial parent/guardian of a student may submit to the Superintendent or designee a written request to correct or remove his/her child’s records and information concerning the child which he/she alleges to be any of the following: (1) inaccurate, (2) an unsubstantiated personal conclusion or inference, (3) a conclusion or inference outside of the observer’s area of competence, (4) not based on the personal observation of a named person with the time and place of the observation noted, (5) misleading, or (6) in violation of the privacy or other rights of the student. Within 30 days of receipt the Superintendent or designee shall meet with the parent/guardian and meet with the employee. If the Superintendent denies the allegations, the parent/guardian may submit a written appeal to the Governing Board. (AR5125.3)

AB 500 - PROFESSIONAL STANDARDS - The Governing Board expects district employees to maintain the highest ethical standards, exhibit professional behavior, follow district policies and regulations, abide by state and federal laws, and exercise good judgement when interacting with students and other members of the school community. Employee conduct should enhance the integrity of the District, advance the goals of the District’s education programs, and contribute to a positive school climate. Inappropriate employee conduct includes engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student. (BP 4119.21, 4219.21 & 4319.21)
Uniform Complaint Procedure Annual Notice

For students, employees, parents/guardians, school and district advisory committee members, private school officials, and other interested parties:

The Lompoc Unified School District has the primary responsibility for compliance with federal and state laws and regulations. We have established Uniform Complaint Procedures (UCP) to address allegations of unlawful discrimination, harassment, intimidation, and bullying, and complaints alleging violation of state or federal laws governing educational programs, the charging of unlawful pupil fees and the non-compliance of our Local Control and Accountability Plan (LCAP).

We will investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group as identified in Education Code section 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis of a person’s association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the LEA, which is funded directly by, or that receives or benefits from any state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in Lompoc Unified School District

- Adult Education
- After School Education and Safety
- Agricultural Vocational Education
- American Indian Education Centers and Early Childhood Education Program Assessments
- Bilingual Education
- California Peer Assistance and Review Program for Teachers
- Career Technical Education and Career Technical Training Programs
- Child Care and Development Programs including State Preschool
- Child Nutrition
- Compensatory Education
- Consolidated Categorical Programs
- Course Periods without Education Content (for grades nine through twelve)
- Discrimination, Harassment, Intimidation, and Bullying
- Economic Impact Aid,
- Education of Pupils in Foster Care, Pupils who are Homeless, and former Juvenile Court Pupils now enrolled in the District
- English Learner Programs
- Every Student Succeeds Act/No Child Left Behind (Titles I-VII)
- Foster and Homeless Youth
- Local Control Funding Formula and Local Control Accountability Plans
- Migrant Education/Immigrant Students
- Nutrition Services - USDA Civil Rights
- Physical Education Instructional Minutes (for grades one through six)
- Reasonable Accommodations to a Lactating Pupil and Pupil Accommodations for Pregnant and Parenting Students
- Regional Occupational Centers Programs
- School Facilities
- Special Education
- Tobacco-Use Prevention Education Program
- Unlawful Pupil Fees

A pupil fees and/or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint.

A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee includes, but is not limited to, all of the following:
1. A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.
2. A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.
3. A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fee complaint shall be filed no later than one year from the date the alleged violation occurred.

Complaints other than issues relating to pupil fees must be filed in writing with the following designated to receive complaints:

Name or title: Director of Pupil Support Services
Address: 1301 N A Street Lompoc, CA 93436
Phone: (805) 805-742-3300
E-mail address: ucp@lusd.org

A pupil fees complaint is filed with the Lompoc Unified School District and/or the principal of a school.

Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the superintendent or his or her designee.

Complaints will be investigated and a written Decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The LEA person responsible for investigating the complaint shall conduct and complete the investigation in accordance with sections 4680-4687 and in accordance with local procedures adopted under section 4621.

The complaint has a right to appeal our Decision of complaints regarding specific programs, pupil fees and the LCAP to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving our Decision.

The appeal must be accompanied by a copy of the originally-filed complaint and a copy of our Decision.

A copy of our UCP compliant policies and procedures is available free of charge.

Lompoc Unified School District • Board Policy BP1312.3 & AR1312.3 2019 Pending Board Approval – September 2019
School Bus Rules and Regulations

School Bus transportation is a privilege for the pupils and NOT an obligation of the District. Students are provided transportation to and from the bus location nearest their residence. Students are not allowed to ride buses to other locations for appointments, after-school activities, other students’ homes, etc. Transportation Rider Cards or School Identification Cards are required to board buses. Please do YOUR PART to ensure that every student, regardless of the program they attend may continue to use transportation services.

BUSES MAY BE MONITORED BY VIDEO TO INSURE THE SAFETY OF ALL STUDENTS. THE FOLLOWING MUST BE OBSERVED BY ALL SCHOOL BUS PASSENGERS:

1) Passengers shall remain seated at all times
2) Buses equipped with seat belts shall be worn at all times while the bus is in motion
3) Passengers shall not cause unnecessary confusion
4) All passengers shall sit facing the front of the bus
5) No passenger shall eat, drink or chew gum on the bus
6) No passenger shall tamper or deface bus equipment
7) No passenger shall use vulgar/obscene language or gestures
8) Passengers shall not scream or yell at any time on the bus
9) No littering
10) No passenger shall throw objects in, out of, or at the bus
11) Passengers shall not put any part of their body outside the bus at any time
12) No fighting/abusive body contact will be tolerated on the bus at any time
13) Use of tobacco products/smoking, vaping, lighting matches are prohibited on the bus
14) Passengers shall not cross the street or highway unassisted by the driver or from behind the bus at any time.

Driver’s Authority

Title 5 CCR 14103 pupils transported in a school bus shall be under the authority of, and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street or highway.

Denial of Transportation

Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil to be denied transportation. BP 5131.1

Electronic Signaling Devices, Skateboards and Miscellaneous items

Electronic signaling devices are prohibited on the school bus see BP 5131.1 No glass objects shall be permitted on a school bus at anytime. No animals are allowed on a school bus at any time except dogs in Civil Code Section 54.2.

Skateboards

Students with skateboard shall sit in the front seat of the bus. No skateboards over 36 inches in length. All skateboards must be in a bag prior to boarding the bus. No skateboard shall extend into the aisle or obstruct the view of the driver.

Railroad Crossings

All passengers shall remain quiet from the time the bus stops at a railroad crossing until the bus has completely crossed the tracks.
Attendance

In order to provide the best education for your student(s), daily attendance is very important. Daily attendance will equip him/her with the greatest opportunity to develop the academic skills needed to progress to the next grade or to graduate. Attendance is compulsory in the State of California for students between the ages of 6 and 18 (Education Code 48200). When a student is absent, the parent has 5 days to clear the absence (Lompoc Unified School District Board Policy and Regulations 5113). After five days, if the absence is not cleared, it will be recorded as unexcused.

A pupil who is absent from school without a valid excuse three full days in one school year or tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year of any combination thereof, is a truant and shall be reported to the attendance supervisor. Education Code 48260.

If there are an excessive number of absences, excused or unexcused, the parents/guardians will receive a letter from the school. Should excessive illness absences continue the parents/guardians will be required to bring in a Doctor’s note.

Students may be excused for the following reasons: illness, bereavement, court, Doctor/Dentist appointments, immunization, religious holidays, and completed independent study.

When a student accrues an excessive amount of absences, whether excused or unexcused, they can be referred to the School Attendance Review Board (SARB) by the school. SARB is an interagency organization formed by the California Legislature in 1974 to assist those with attendance issues. The SARB is made up of members from various agencies and volunteers from the community to help divert those with attendance issues from the juvenile justice system.

All schools in Lompoc Unified School utilize the Lompoc Attendance Mediation Program for students who have accrued an excessive number of excused or unexcused absences. This program consists of 4 steps.

- The 1st step in the truancy program is a letter, generated from the respective school, to the parents notifying them of their student’s unexcused absences after 3 school days, or excused absences after 5 school days.
- Step 2 consists of a letter sent to parents/guardians for 5 or more unexcused absences requesting the parent to attend an ASM (After School Meeting). This is a group meeting designed to explain the steps in the truancy program.
- The 3rd step is an AM (Administrator Meeting). This is an individual meeting with a school administrator to develop a plan to improve attendance, for students with 8 or more unexcused absences or 10 or more excused absences.
- The 4th step is a meeting with the SARB. The outcome of this meeting will be referrals to community resources, a contract outlining actions for the student and parent, as well as a potential referral to the district attorney’s office.

Short-term Independent Study

This is an alternative, individualized short-term program of study to accommodate a pupil enrolled in a comprehensive elementary or secondary school who will be absent from school 5 to 10 consecutive days for grades K-12. Short-term independent study must be requested more than five days in advance and is subject to the approval of the school administrator. Request for additional independent study days beyond ten days is also subject to the approval of the site administrator. There must be a request signed by the parent, supervising teacher, and the student one week prior to the absence, and the work must be completed by the contract due date.

One-Time Request for Homework

A One-Time Request for Homework for instructional assignments for an absence of less than 3 consecutive days may be available from the student’s teacher or teachers. Absences for less than 5 days will be unexcused and may result in further attendance review. Illness will not be counted. The principal will have the discretion for an exception one time each school year to excuse up to four days of consecutive absence if there is a request signed by the parent, principal, and the student one week prior to the absence, and work is completed upon return. The principal of a high school will have the discretion for an additional exception for a school year to excuse not more than four days of absence for any junior and/or senior student to visit an institution of post secondary education, or participate in Youth Leadership Lompoc Valley. The visit must be verified by the institution.

No course required for high school graduation shall be offered exclusively through independent study. The District shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians.

Homebound Instruction (Home and Hospital Program)

The purpose of home and hospital instruction is to provide instruction to a student with a temporary disability in the student’s home or in a hospital or other residential health facility, excluding state hospitals.

A temporary disability is defined as a physical, mental, or emotional disability incurred while a student is enrolled in regular day classes or an alternative education program, and after which the student can reasonably be expected to return to regular day classes or the alternative education program without special intervention.

A temporary disability does not include a disability for which a student is identified as an individual with exceptional needs pursuant to California Education Code (EC) Section 56026.
Every Student Succeeds Act

The Every Student Succeeds Act (ESSA) was signed by President Obama on December 10, 2015 and represents good news for our nation’s schools. This measure reauthorizes the 50-year-old Elementary and Secondary Education Act (ESEA), the nation’s national education law and longstanding commitment to equal opportunity for all students.

ESSA includes provisions that will help to ensure success for students and schools. Below are just a few.

The law:

- Advances equity by upholding critical protections for America’s disadvantaged and high-need students.
- Requires that all students in America be taught to high academic standards that will prepare them to succeed in college and careers.
- Ensures that vital information is provided to educators, families, students, and communities through annual statewide assessments that measure students’ progress toward those high standards.
- Help to support and grow local innovations including evidence-based and place-based Interventions developed by local leaders and educators.
- Sustains and expands this administration’s historic investments in increasing access to high-quality preschool.
- Maintains an expectation that there will be accountability and action to effect positive change in our lowest-performing schools, where groups of students are not making progress, and where graduation rates are low over extended periods of time.

District Policy BP 6020

Parent Involvement

Programs/schools will help and support parents so they may improve their child’s academic and social success in school. Parent involvement programs will be integrated into the school’s Single Plan for Student Achievement.

Title 1 Program – Parent Involvement BP 6171

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the District will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members. (Education Code 11503; 20 USC 6318) (cf. 6171 - Title I Programs)

When the District’s Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the District’s Title I funds will be allotted for parent/guardian and family engagement activities and shall ensure that priority is given to schools in high poverty areas in accordance with law. (20 USC 6318, 6631) (cf. 3100 - Budget)

Promotion and Retention of Students

The Lompoc Unified School District believes that all students must receive a high quality education. Grade level standards will be used to decide whether or not a student has developed the academic skills expected for progression to the next grade. Students who meet the standards will progress to the next grade. For students who do not meet the standards, help will be arranged as early in the school year as possible. Parents will be informed about their students’ academic standards and any need for remedial instruction.

Students who do not meet grade level standards will be considered for remedial instruction and possible retention at their current grade.

Parents will have the opportunity to appeal the decision to retain or promote a student.

The Superintendent of Schools or qualified designee will provide a copy of the District’s promotion/retention policy and administrative regulation to those parents or guardians who have been notified that their child is at risk of retention. (BP 5123)
California Testing in 2020

The assessments that comprise the 2020 California Assessment of Student Performance and Progress (CAASPP) administration are a combination of online computer-adaptive and fixed format assessments. These online tests contain the Smarter Balanced English language arts/literacy (ELA) and mathematics tests, and the California Science Tests (CAST). Students with significant cognitive disabilities will be administered the California Alternate Assessments (CAA). Students who are Spanish-speaking only, or receive instruction in Spanish, may participate in the new California Spanish Assessment (CSA) for reading/language arts.

Smarter Balanced >

In California, all students in grades 3 through 8 and 11 will participate in the 2020 Smarter Balanced tests, which include both ELA and mathematics content areas. These tests are computer-adaptive and administered online.

California Science Test (CAST) >

The CAST is a new online test based on Next Generation Science Standards (NGSS). The operational California Science Test will be administered to students in grades 5, 8, and high school students enrolled in their last high school science course (in grade 11 or 12). Test results will be reported with Smarter Balanced Test results on the Student Score Report for the 2019-20 school year.

California Alternate Assessments (CAA) >

The CAA for English language arts and mathematics tests are individually administered to students in grades 3 through 8 and 11 who have significant cognitive disabilities. All eligible students are required to participate in these new, online assessments in spring 2020.

California Alternate Assessment (CAA) In Science >

The CAA for Science is a test that will be an individually administered performance assessment for students in grades 5, 8, and a high school student’s last science course grade level (grade 11 or 12) who have significant cognitive disabilities and who are unable to take the CAST even with accommodations or modifications. After the test has been completed and reviewed, student scores and achievement levels will be released at a later date.

California Spanish Assessment (CSA) >

Students in grades 3 through 8 and high school who are receiving instruction in Spanish or seeking a measure that recognizes their Spanish-specific reading, writing mechanics, and listening skills can take the California Spanish Assessment. The CSA is a computer-based, nonadaptive, linear assessment, delivered completely in Spanish and aligned with the California Common Core State Standards.

Please make sure your child gets a good night’s rest the night before each test, has a healthy breakfast and attends school on testing day. Contact your child’s school during regular school hours if you have questions about the new CAASPP or the testing schedule. No independent study or field trips will be approved during the testing period.

CAASPP Testing Dates for Spring 2020
Grades 3-8, and 11 March 30 - May 22, 2020 (See school calendar for exact dates)
**Compact for Student Success**

Each school in the District develops a site specific Compact for students, parents, and teachers.

The Compact contains a student portion that relates to school responsibilities and student expectations.

The parent portion of the compact outlines ways the parent can support the student’s school expectations in the home environment.

The pledge from the site staff member is to provide opportunities that enhance learning opportunities.

Each site will develop a compact and include it in the First Day Packet that is given to parents when school begins. It is important to read and sign all the required information provided in the First Day Packet and return it to school in a timely manner.

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**English Language Proficiency Assessment for California (ELPAC) Assessment**

**Initial ELPAC Testing Dates for 2019-2020**

| All Grades | July 1, 2019 - June 30, 2020 |

The Initial ELPAC is a paper-pencil assessment used to identify students as being either an English learner or fluent in English. It is administered only once during a student’s time in the California public school system based on the results of the home language survey. The District is required to administer the Initial Assessment within 30 calendar days after they first enroll in a California public school.

**Summative ELPAC Testing Dates for 2019-2020**

| All Grades | February 1 - May 31, 2020 |

The Summative ELPAC is a computer-based assessment given only to students who have previously been identified as English learners based upon Initial ELPAC results; it measures how well they are progressing with English development in each of the four domains. The District is required to administer the Summative Assessment annually to evaluate English learners’ progress until they are proficient in English.

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**Other Important Testing Dates:**

**AP (Advanced Placement) Exams**

| Grades 11 & 12 | May 4, 2020 – May 15, 2020 |

**California Physical & Health Related Fitness Testing**

| Grades 5, 7 & 9 | February 2020 - May 2020 |

As a high school graduation requirement, students must successfully complete two (2) years of physical education; one year in the ninth (9th) grade and one additional year in either grades ten (10), eleven (11), or twelve (12). According to Education Code 33352 and District Board Policy 6142.7, students must satisfactorily meet any five (5) of the six (6) physical fitness areas or they will be required to take an additional two (2) years of physical education in grades eleven (11) and twelve (12). If students do not pass five (5) of the six (6) fitness areas as a ninth (9th) grade student, they are able to retake the tests until they pass.
Zero Tolerance/Near Zero Tolerance

Across the nation and specifically in the state of California, there is a continuing effort by lawmakers to treat violence, and acts that contribute to violence at school, with less tolerance. The District is in accordance with the law to demonstrate that violence in its schools will not be tolerated.

Effective in January, 1997, Assembly Bill 2720 provides for a “zero tolerance” procedure that school administrators are required to follow:

“ZERO TOLERANCE”

The principal or superintendent of schools shall immediately suspend from school, and shall recommend expulsion from the school district, a student who commits certain acts at school or a school sponsored activity off school grounds. The Board of Education must treat the following activities with “zero tolerance,” and will expel any student who commits them:

1. Possessing, selling, or otherwise furnishing any firearm (until it is determined to be an imitation firearm).
2. Brandishing or pointing a knife at another person.
3. Unlawfully selling a controlled substance.
4. Committing or attempting to commit a sexual assault.
5. Possession of an explosive.

“NEAR ZERO TOLERANCE”

There are “near zero tolerance” offenses as listed below for which a principal at his or her discretion may recommend expulsion. These acts may be committed at school or at a school sponsored activity off school grounds.

1. Causing serious physical injury to another person, except in self-defense.
2. Possession of any knife, explosive, or other dangerous object.
3. Unlawful possession of any controlled substance, including drug paraphernalia containing residue, an alcoholic beverage, or an intoxicant of any kind.
4. Robbery or extortion.
5. Assault or battery upon any school employee.

Controlled Substance

California Law Health & Safety Codes 11054, 11055 lists numerous narcotics and dangerous drugs which minors may not possess or sell on any school campus. This extensive list of drugs includes prescription and over-the-counter substances. Students in violation of “zero & near-zero tolerance offenses regarding controlled substances, as noted above, may be subject to suspension and/or expulsion. Any student who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instructions from the physician and a parental request for assistance in administering the physician’s instructions. School policy requires that any student bringing medication to school shall have written instructions regarding its use and shall store the medication in the school office. (EC § 49423 & Lompoc Unified School District Policy 5141.21)
What Parents Should Know About Harassment

HARASSMENT IS ILLEGAL

In the school environment, harassment includes slurs, epithets, verbal abuse, derogatory comments or degrading descriptions based on race or gender. Harassment of this nature is specifically prohibited by Board Policies 5144.1 and 5131, and also by Education Code Section 212.5, by Title VII of the Civil Rights Act of 1964, and by the Educational Amendments of 1972.

SEXUAL HARASSMENT

Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other unwanted verbal, visual or physical conduct of a sexual nature. Those differences are listed below:

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<thead>
<tr>
<th>Sexual Harassment</th>
<th>Flirting</th>
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<tbody>
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<td>You feel complimented</td>
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<td>You feel hurt or angry</td>
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<td>It's one-sided</td>
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District Policy 5145.7

The District prohibits sexual harassment of any student by any employee, student, or other person in or from the District.

Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment.

Any student who engages in the sexual harassment of anyone in or from the District may be subject to disciplinary action up to and including expulsion.

The District expects students or staff to immediately report incidents of sexual harassment to the principal or designee or to the Director of Pupil Support Services.

Any student who feels that he/she is being harassed should immediately contact the principal or designee at his/her school. If a situation involving sexual harassment is not promptly remedied by the principal or designee, a complaint of harassment can be filed in accordance with BP 1312.3 - Uniform Complaint Procedures.

The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.
Bullying

Bullying includes but is not limited to bullying committed by means of an electronic act. Bullying in any form is considered serious and will not be tolerated. Students who bully other pupils or school personnel are subject to disciplinary action which may include suspension or expulsion from school.

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person’s electronic account and assuming that person’s identity in order to damage that person’s reputation. (cf. 5145.2 - Freedom of Speech/Expression)

Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, Board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

Bullying Prevention

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying. (cf. 5137 - Positive School Climate) (cf. 6164.2 - Guidance/Counseling Services)

The district may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, cafeterias.
**Intervention**

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

School staff who witness bullying shall immediately intervene to stop the incident when it is safe to do so. (Board Policy 5131.2)

As appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

**Complaints and Investigation**

Students may submit to a teacher or administrator a written complaint of conduct they consider to be bullying. Complaints of bullying shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment.

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student’s educational performance. When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.

If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

**Discipline**

Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with district policies and regulations.

LUSD BP 5131.2

Ed Code 48900 (r)
Bullying and Cyber Bullying Assessment Flow Chart*
(School personnel will use this flow chart when responding to a report of bullying.)

Interview all students involved in the incident.
1. Gather the facts, i.e. who, what, when, where, why?
2. Interview witnesses.
3. Did the alleged bullying involve electronic equipment or any social media sites?
4. Were any messages sent or received?
5. Did either student do anything that might have contributed to this happening?

Was this possibly a crime?
Was there electronic communication, physical contact, injury, use of a weapon, serious threat of injury, stalking, kidnapping, detainment, loss or damage to property?

Was there aggression?
Was there physical aggression such as hitting, shoving or threatening injury; verbal aggression such as teasing, name-calling, or spreading rumors?

Was there dominance?
Was the aggressor stronger or dominant over the other? Was one side outnumbered?

Was there persistence?
Was there more than one incident or did the aggressor fail to stop when asked?

Response to bullying.
1. Discipline aggressor for bullying, based on the seriousness and persistence of the behavior.
2. Educate and counsel all students, including bystanders, about bullying.
3. Encourage the aggressor to apologize and promise not to do it again.
4. Ask all students, “What could you do that would keep this from happening again?”
5. Ask all students, “Would you let me know if anything like this happens again?”
6. Monitor and follow-up to make sure that bullying does not recur.

Reference BP 5131.2
*Adapted from LUSD Risk Assessment Protocol June 2012
HATE-MOTIVATED BEHAVIOR OR HARASSMENT

Hate-motivated behavior is any act or attempted act against a student or staff member that is motivated all or in part by hostility to the victim’s race, ethnicity, religion, sex, ethnic group identification, race, national origin, ancestry, color, mental or physical disability, sexual orientation, or because a person is perceived to have one or more of the above characteristics. Complaints may be filed with the Superintendent under the District’s Uniform Complaint Procedures in BP 1312.3. Specific behaviors that are not tolerated in Lompoc Unified School District include:

- Racial/Ethnic Slurs
- Vandalism to Personal Property
- Force or Threat of Force Through Outright Actions or Intimidation
- Vulgar Letters, Notes, Posters, or other Writings Offensive to Specific Races, Ethnicities, Religions, or Gender

WHAT TO DO IF IT HAPPENS TO YOUR SON OR DAUGHTER

Any student who believes he or she has been harassed should immediately inform a teacher or administrator. Complaints are required in writing and must include dates, issues, description of offending action, and names of individuals and witnesses involved.

All complaints are confidential and will be reviewed and investigated through interviews geared to gathering factual information about the circumstances, the context, and the nature of the incident. All complainants will be advised of the District’s complaint procedures in Policy 1312.3.

The Principal will prepare a written recommendation to resolve the complaint, and present it to the Director of Pupil Services, to the complainant and to the respondent.

If either complainant or respondent is not satisfied with the proposed resolution, he or she may forward the complaint to the Superintendent, and if not resolved at that level, to the Board of Education, whose findings will be considered final.

ENSURING A SAFE AND ORDERLY LEARNING ENVIRONMENT FOR ALL

Lompoc Unified School District is committed to ensuring that all students develop the skills and attitudes essential for success in school and in a diverse society. To meet this goal, we must provide a school climate that is free from harassment in any form. Children have the right to flourish in a safe and orderly environment.
The following discipline guidelines will be used at the discretion of the school administration when decisions are made regarding individual student incidents.

These guidelines pertain to incidents which occur at school, going to or from school, during lunch period, and during or while going to or coming from a school sponsored activity. Site administration has the authority to impose progressive discipline steps to address student behaviors. Site administrators will contact the Director of Pupil Support Services for any 48915 violations.

The following list of interventions/consequences may be assigned at the discretion of the site administration.

### Education Code

#### 1st Offense Interventions/Consequences

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<td>48900(e)</td>
<td>*Parent contact</td>
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<td>*School-based interventions and/or</td>
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<td>48900(f)</td>
<td>*Parent contact</td>
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<td>*School-based interventions and/or</td>
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<td>* Contact Law Enforcement</td>
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</table>
### Progressive Discipline Guidelines

<table>
<thead>
<tr>
<th>Code</th>
<th>Offense Description</th>
<th>Recommendation for Expulsion</th>
</tr>
</thead>
<tbody>
<tr>
<td>48900(g)</td>
<td>Stole or attempted to steal school property or private property.</td>
<td>*Parent contact&lt;br&gt;*School-based interventions and/or&lt;br&gt;*1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).&lt;br&gt;*Contact Law Enforcement</td>
</tr>
<tr>
<td>48900(h)</td>
<td>Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.</td>
<td>*Parent contact&lt;br&gt;*School-based interventions and/or&lt;br&gt;*1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).&lt;br&gt;*Contact Law Enforcement</td>
</tr>
<tr>
<td>48900(i)</td>
<td>Committed an obscene act or engaged in habitual profanity or vulgarity.</td>
<td>*Parent contact&lt;br&gt;*School-based interventions and/or&lt;br&gt;*1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).&lt;br&gt;*Contact Law Enforcement</td>
</tr>
<tr>
<td>48900(j)</td>
<td>Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia.</td>
<td>*Parent contact&lt;br&gt;*School-based interventions and/or&lt;br&gt;*1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).&lt;br&gt;*Contact Law Enforcement</td>
</tr>
<tr>
<td>48900(k)</td>
<td>Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. (Truant, disruptive, forgery, profanity, or violation of any school based behavior code).</td>
<td>*Parent contact&lt;br&gt;*School-based interventions and/or&lt;br&gt;*1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).&lt;br&gt;*Contact Law Enforcement</td>
</tr>
<tr>
<td>48900(l)</td>
<td>Knowingly received stolen school property or private property.</td>
<td>*Parent contact&lt;br&gt;*School-based interventions and/or&lt;br&gt;*1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).&lt;br&gt;*Contact Law Enforcement</td>
</tr>
<tr>
<td>48900(m)</td>
<td>Possessed an imitation firearm. As used in this section, “imitation firearm” means a replica of a</td>
<td>*Parent contact&lt;br&gt;*School-based interventions and/or&lt;br&gt;*1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).&lt;br&gt;*Contact Law Enforcement</td>
</tr>
</tbody>
</table>
LOMPOC UNIFIED SCHOOL DISTRICT

Progressive Discipline Guidelines

<table>
<thead>
<tr>
<th>Infraction</th>
<th>Parent Contact</th>
<th>School-based interventions and/or</th>
<th>Contact Law Enforcement</th>
<th>Law Enforcement</th>
</tr>
</thead>
<tbody>
<tr>
<td>*48900(n) Committed or attempted to commit a sexual assault or a sexual</td>
<td>*Parent contact</td>
<td>*School-based interventions and/or</td>
<td>*Contact Law Enforcement</td>
<td>*Contact Law Enforcement</td>
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<tr>
<td>battery as defined in Section 261, 266c, 286, 288a, or 289 of the Penal</td>
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<td>*1-5 days suspension with possible</td>
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<td>Code or committed a sexual battery as defined in Section 243.4 of the</td>
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<td>recommendation for expulsion</td>
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<td>Penal Code.</td>
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<td>(depending upon the severity of</td>
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<td></td>
<td></td>
<td>the infraction).</td>
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<tr>
<td>*48900(o) Harassed, threatened or intimidated a pupil who is a</td>
<td>*Parent contact</td>
<td>*School-based interventions and/or</td>
<td>*Contact Law Enforcement</td>
<td>*Contact Law Enforcement</td>
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<tr>
<td>complaining witness or witness in a school disciplinary proceeding for</td>
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<td>*1-5 days suspension with possible</td>
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<td>the purpose of either preventing that pupil from being a witness or</td>
<td></td>
<td>recommendation for expulsion</td>
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<tr>
<td>retaliating against that pupil for being a witness, or both.</td>
<td></td>
<td>(depending upon the severity of</td>
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<td></td>
<td></td>
<td>the infraction).</td>
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<tr>
<td>*48900(p) Unlawfully offered, arranged to sell, negotiated to sell, or</td>
<td>*Parent contact</td>
<td>*School-based interventions and/or</td>
<td>*Contact Law Enforcement</td>
<td>*Contact Law Enforcement</td>
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<tr>
<td>sold the prescription drug Soma.</td>
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<td>*1-5 days suspension with possible</td>
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<td></td>
<td>recommendation for expulsion</td>
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<td>(depending upon the severity of</td>
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<td></td>
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<td>the infraction).</td>
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<tr>
<td>*48900(q) Engaged in, or attempted to engage in, hazing. For purposes of</td>
<td>*Parent contact</td>
<td>*School-based interventions and/or</td>
<td>*Contact Law Enforcement</td>
<td>*Contact Law Enforcement</td>
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<tr>
<td>this subdivision, “hazing” means a method of initiation or pre-initiation</td>
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<td>*1-5 days suspension with possible</td>
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<td>into a pupil organization or body, whether or not the organization or</td>
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<td>recommendation for expulsion</td>
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<td>body is officially recognized by an educational institution, which is</td>
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<td>(depending upon the severity of</td>
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<td>likely to cause serious bodily injury or personal degradation or disgrace</td>
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<td>the infraction).</td>
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<td>resulting in physical or mental harm to a former, current, or prospective</td>
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<td>*Contact Law Enforcement</td>
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<tr>
<td>*48900(r) Engaged in an act of bullying. For purposes of this subdivision,</td>
<td>*Parent contact</td>
<td>*School-based interventions and/or</td>
<td>*Contact Law Enforcement</td>
<td>*Contact Law Enforcement</td>
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<td>the following terms have the following meanings: (1) “Bullying” means</td>
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<td>*1-5 days suspension with possible</td>
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<td>any severe or pervasive physical or verbal act or conduct, including</td>
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<td>recommendation for expulsion</td>
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<td>communications made in writing or by means of an electronic act, and</td>
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<td>(depending upon the severity of</td>
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<td>including one or more acts committed by a pupil or group of pupils as</td>
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<td>the infraction).</td>
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<td>defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or</td>
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<td>*Parent contact</td>
<td>*Contact Law Enforcement</td>
<td>*Contact Law Enforcement</td>
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<td>more pupils that has or can be reasonably predicted to have the effect of</td>
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<td>*School-based interventions and/or</td>
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<td>one or more of the following: (A) Placing a reasonable pupil or pupils in</td>
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<td>*1-5 days suspension with possible</td>
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<td>fear of harm to that pupil’s or those pupils’ person or property, (B)</td>
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<td>recommendation for expulsion</td>
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<td>Causing a reasonable pupil to experience a substantially detrimental</td>
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<td>(depending upon the severity of</td>
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<td>effect on his or her physical or mental health. (C) Causing a reasonable</td>
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<td>the infraction).</td>
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<td>pupil to experience a substantially detrimental effect on his or her</td>
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<td>*Parent contact</td>
<td>*Contact Law Enforcement</td>
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<td>physical or mental health. (C) Causing a reasonable pupil to experience</td>
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<td>*School-based interventions and/or</td>
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<td>a substantially detrimental effect on his or her physical or mental</td>
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<td>*1-5 days suspension with possible</td>
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<td>health.</td>
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<td>recommendation for expulsion</td>
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<td>the infraction).</td>
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<td><strong>Progressive Discipline Guidelines</strong></td>
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<td>**experience substantial interference with his or her academic performance. (D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school. (2) (A) “Electronic act” means the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following: (i) A message, text, sound, or image. (ii) A post on a social network Internet Web site, including, but not limited to: (I) Posting to or creating a burn page. “Burn page” means an Internet Web site created for the purpose of having one or more of the effects listed in paragraph (1). (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated. (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). “False profile” means a profile of a fictitious pupil other than the pupil who created the false profile. (B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet. (3) “Reasonable pupil” means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.</td>
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<tr>
<td>48900.1 Aided or abetted, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person. A pupil who has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a).</td>
<td><em>Parent contact</em></td>
<td><em>Parent contact</em></td>
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<td><em>School-based interventions and/or</em></td>
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<td><em>1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</em></td>
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<td><em>Contact Law Enforcement</em></td>
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<td>48900.2 Committed an act of sexual harassment that is sufficiently severe or pervasive to have a negative impact upon the individual’s academic performance or to create an intimidating, hostile, or offensive educational environment. (Excludes pupils enrolled in transitional</td>
<td><em>Parent contact</em></td>
<td><em>Parent contact</em></td>
<td><em>Parent contact</em></td>
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<td><em>School-based interventions and/or</em></td>
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<td><em>1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</em></td>
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<td><em>1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</em></td>
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</table>
## LOMPOC UNIFIED SCHOOL DISTRICT

### Progressive Discipline Guidelines

<table>
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<tr>
<th>48900.3 Caused or attempted to cause, threatened to cause or participated in an act of hate violence, as defined in subdivision (e) of Section 233. (Excludes pupils enrolled in transitional kindergarten, kindergarten and grades 1 to 3, inclusive).</th>
<th>* Parent contact</th>
<th>* School-based interventions and/or 1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</th>
<th>* Contact Law Enforcement</th>
</tr>
</thead>
<tbody>
<tr>
<td>48900.4 Engaged in harassment, threats, or intimidation directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting class work, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment. (Excludes pupils enrolled in transitional kindergarten, kindergarten and grades 1 to 3, inclusive).</td>
<td>* Parent contact</td>
<td>* School-based interventions and/or 1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</td>
<td>* Contact Law Enforcement</td>
</tr>
<tr>
<td>48900.7 A pupil may be suspended from school or recommended for expulsion if the pupil has made terroristic threats against school officials or school property or both.</td>
<td>* Parent contact</td>
<td>* School-based interventions and/or 1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</td>
<td>* Contact Law Enforcement</td>
</tr>
<tr>
<td>48901.5 Electronic signaling device; misuse of technology related equipment and/or software. (No pupil shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician and surgeon to be essential for the health of the pupil and use of which is limited to purposes related to the health of the pupil).</td>
<td>* Parent contact</td>
<td>* School-based interventions and/or 1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</td>
<td>* Contact Law Enforcement</td>
</tr>
<tr>
<td>48915(a)(1)(A) Causing serious physical injury to another person, except in self-defense.</td>
<td>* Parent contact</td>
<td>* School-based interventions and/or 1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</td>
<td>* Contact Law Enforcement</td>
</tr>
<tr>
<td>48915(a)(1)(B) Possession of any knife or other dangerous object of no reasonable use to the pupil.</td>
<td>* Parent contact</td>
<td>* School-based interventions and/or 1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</td>
<td>* Contact Law Enforcement</td>
</tr>
<tr>
<td>48915(a)(1)(C) Unlawful possession of any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, except for (i) The first</td>
<td>* Parent contact</td>
<td>* School-based interventions and/or 1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</td>
<td>* Contact Law Enforcement</td>
</tr>
</tbody>
</table>
## Lompoc Unified School District

### Progressive Discipline Guidelines

<table>
<thead>
<tr>
<th>Code</th>
<th>Offense Description</th>
<th>Parent Contact</th>
<th>School-Based Interventions and/or 1-5 Days Suspension with Possible Recommendation for Expulsion</th>
<th>Contact Law Enforcement</th>
</tr>
</thead>
<tbody>
<tr>
<td>48915(a)(1)(D)</td>
<td>Robbery or extortion.</td>
<td>*Parent contact</td>
<td>*School-based interventions and/or 1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</td>
<td>*Contact Law Enforcement</td>
</tr>
<tr>
<td>48915(a)(1)(E)</td>
<td>Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.</td>
<td>*Parent contact</td>
<td>*School-based interventions and/or 1-5 days suspension with possible recommendation for expulsion (depending upon the severity of the infraction).</td>
<td>*Contact Law Enforcement</td>
</tr>
<tr>
<td>48915(c)(1)</td>
<td>Possessing, selling or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.</td>
<td>*Parent contact</td>
<td>*Zero Tolerance-mandatory recommendation for expulsion</td>
<td>*Contact law enforcement</td>
</tr>
<tr>
<td>48915(c)(2)</td>
<td>Brandishing a knife at another person.</td>
<td>*Parent contact</td>
<td>*Zero Tolerance-mandatory recommendation for expulsion</td>
<td>*Contact law enforcement</td>
</tr>
<tr>
<td>48915(c)(3)</td>
<td>Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.</td>
<td>*Parent contact</td>
<td>*Zero Tolerance-mandatory recommendation for expulsion</td>
<td>*Contact law enforcement</td>
</tr>
<tr>
<td>48915(c)(4)</td>
<td>Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 (and further defined in Section 261, 266e, 286, 288, 288a, or 289 of the Penal Code) or committed sexual battery as defined in subdivision (n) of Section 48900 (and further defined in Section 243.4 of the Penal Code).</td>
<td>*Parent contact</td>
<td>*Zero Tolerance-mandatory recommendation for expulsion</td>
<td>*Contact law enforcement</td>
</tr>
<tr>
<td>48915(c)(5)</td>
<td>Possession of an explosive.</td>
<td>*Parent contact</td>
<td>*Zero Tolerance-mandatory recommendation for expulsion</td>
<td>*Contact law enforcement</td>
</tr>
</tbody>
</table>
Comprehensive School Safety Plan

During 1997, the California legislature enacted Senate Bill 187 (Chapter 736, Hughes, Comprehensive School Safety Plans) to require all California schools to develop a Comprehensive School Safety Plan and to unite all existing statutes that relate to school safety and ensure school compliance by including safety provisions in each school’s Comprehensive School Safety Plan. The State Department of Education provided districts with a SB 187, Comprehensive School Safety Plan matrix that included the requirements and planning responsibilities. The matrix is to be used each year under Education Code 32286 to conduct a review of every school’s plan.

A review is conducted annually and plans are updated and approved by the Lompoc Unified School District School Board prior to March 1st of each year. The ten required components from the matrix have been established in plans at each of the schools in Lompoc Unified School District. The components in the matrix are as follows:

1. Child abuse reporting procedures
2. Disaster procedures, routine and emergency
3. Policies related to suspension and/or expulsion
4. Notification to teachers regarding students’ behavior
5. Sexual harassment and Bullying policies
6. Provisions of any school-wide dress code
7. Safe entry and exit of pupils, parents, and employees to and from school
8. Safe and orderly school environment
9. School rules and procedures
10. Public meeting

Schools have established a Comprehensive School Safety Plan committee that has provided input for the plan’s development and implementation. The plan has been presented in a public meeting, and input gathered.
Supplemental At-School Student Accident Insurance

Your child’s school provides a supplemental student accident insurance plan that provides up to $25,000 for accidental injuries, at no cost to you, while your child is attending school and participating in school sponsored activities and athletics. High school tackle football is included. This insurance is SECONDARY to your existing health coverage and does have limitations and exclusions.

For questions concerning a student accident coverage reporting and claim filing procedure, please contact JoeAnna Todd or Diana Velasquez at (559) 635-3523 or (559) 635-3537.

Voluntary Student Accident Insurance

Our district will also offer a voluntary accident medical insurance program which is available for purchase by parents that will be available for school time or an optional 24-Hour accident coverage. This program allows parents to purchase additional accident medical insurance for their students. Details to follow and an application or web link will be provided.

For Your Information:

Some students may qualify to enroll in no-cost or low-cost local, state or federally sponsored health insurance programs. Information about these programs may be obtained by calling the agencies listed below.

Covered California (coveredca.com) .................................................................(800) 300-1506
Medi-Cal Program .........................................................................................(800) 541-5555

Use of Private Vehicles to Transport Students to or from School-Sponsored Events

The use of a private vehicle to transport students to a school-sponsored event needs prior approval from the principal. (LUSD form BUS-20) See your principal for the appropriate rules, regulations, and forms.
The Internet provides the Lompoc Unified School District with a means of highlighting student accomplishments and publishing exceptional examples of student work. This material may be viewed, transmitted or copied electronically by anyone else using the Internet. The Lompoc Unified School District cannot protect student work against unauthorized uses or copyright violations by other Internet users, nor can it be held responsible for any damages, awards, claims, or liabilities that may result from an unauthorized use of student work published on the Internet.

The Student Technology Acceptable Use Policy (AUP) (Exhibit District Policy 6163.4) defines the appropriate use of technology within the Lompoc Unified School District. By signing the Student Technology Acceptable Use Agreement and the First Day Packet Acknowledgment and Consent Form, you are confirming that you have read and will abide by the guidelines outlined in the AUP and the Annual Notification to Parents and Students.

Notification: Upon registration, Lompoc Unified School District students are issued Google Suite for Education and Microsoft accounts to access their curriculum and other resources. Lompoc Unified School District uses online curriculum and participates in state mandated testing. Please refer to district Acceptable Use of Technology for further information.

Internet Access and Safety

Lompoc Unified School District provides student access to the Internet for educational purposes only. Internet access is now a part of daily Instruction as we use online curriculum and participate in the mandated annual testing (California Assessment of Student Performance and Progress (CAASPP). Our Acceptable Use Policies (AUP) for students and staff describe the appropriate use of technology for learning. Access will be withheld in cases of abuse - violation of the District’s Internet Policy, violation of the rules of network etiquette (“Netiquette”), or any other prohibited activity on the Internet. Students are not permitted to access the Internet using any other person’s account number and/or password. Inappropriate use may result in losing access to the Internet. Students may also be subject to progressive disciplinary action, up to and including suspension from school, expulsion from the District, and/or appropriate legal action.

“Internet safety or “e safety” has become a fundamental topic in our digital world and includes knowing about one’s Internet privacy and how one’s behaviors can support a healthy interaction with the use of the Internet. Students explore how the Internet offers an amazing way to collaborate with others worldwide, while staying safe through employing strategies such as distinguishing between inappropriate contact and positive connections. These foundational skills and learning more about the Internet safety definition helps students learn how to be safe on the Internet.” Common sensemedia.org

Before accessing the Internet, students will read and abide by the following:

- The School District’s Internet Policy (below)
- Rules for Netiquette (page 35)
- Prohibited Internet Activities (pages 35 & 36)

Technology use in Lompoc Unified School District is governed by federal laws including COPPA, CIPA and FERPA.

Security - The Lompoc Unified School District cannot and does not guarantee the security of electronic files located on Google or Microsoft Systems. Although content filters are in place, the District cannot assure that users will not be exposed to unsolicited information.

District Policy 6163.4

The Governing Board intends that technological resources provided by the district be used in a safe and responsible manner in support of the instructional program and for the advancement of student learning. (cf. 0440 - District Technology Plan) (cf. 1113 – District and School Web Sites) (cf. 4040 - Employee Use of Technology) (cf. 6163.1 - Library Media Centers)

The Superintendent or designee shall notify students and parents/guardians about authorized uses of district technology, user obligations and responsibilities, as well as consequences for unauthorized use and/or unlawful activities. (cf. 5125.2 - Withholding Grades, Diploma or Transcripts) (cf. 5144 - Discipline) (cf. 5144.1 - Suspension and Expulsion/Due Process) (cf. 5144.2 - Suspension and Expulsion/Due Process: Students with Disabilities) (cf. 5145.12 - Search and Seizure)

On-Line Services/Internet Access: The Superintendent or designee shall ensure that all district technology with Internet access have a technology protection measure that blocks or filters Internet access to visual depictions that are obscene, child pornography, or harmful to minors, and that the operation of such measures is enforced. (20 USC 6777, 47 USC 254)

The Board desires to protect students from access to inappropriate matter on the Internet or other on-line services. The Superintendent or designee shall implement rules and procedures designed to restrict students’ access to harmful or inappropriate matter on the Internet. He/she also shall establish regulations to address the safety and security of students and student information when using electronic mail, chat rooms, and other forms of direct electronic communication. Staff shall supervise students while they are using on-line services and may ask teacher aides and student aides to assist in this supervision. Before using the district’s on-line resources, each student and his/her parent/guardian shall sign and return an Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree to not hold the district or any district staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or users’ mistakes or negligence. They shall also agree to indemnify and hold harmless the district and district personnel for any damages or costs incurred. (cf. 6162.6 - Use of Copyrighted Materials)

Instruction Student Use of Technology

In order to help ensure that the district adapts to changing technologies and circumstances, the Superintendent or designee shall regularly review this policy, the accompanying administrative regulation, and other relevant procedures. He/she shall also monitor the district’s filtering software to help ensure its effectiveness.

Before anyone may access the Internet through the District, the appropriate orientation and instruction will be required. All users will be required to sign (and minor students must have their parents/guardians sign) the Student Use of Technology Acceptable Use Agreement. In addition, all users must review this Internet Policy, the Student Use of Technology Acceptable Use Agreement, and the list of Prohibited Uses, and agree to abide by them. Users are to understand that any violations of the provisions of this policy may also be subject to progressive disciplinary action, up to and including suspension from school, expulsion from the District, and/or appropriate legal action.

Students who bring their own devices to school do so at their own risk. LUSD is not responsible for student owned electronic devices. Any student bringing their own device must follow all LUSD technology and internet use policies.
Student Use of Technology

Acceptable Use Agreement and Release of District from Liability (Students)

The Lompoc Unified School District authorizes students to use technology owned or otherwise provided by the district as necessary for instructional purposes. The use of district technology is a privilege permitted at the District's discretion and is subject to the conditions and restrictions set forth in applicable Board policies, administrative regulations, and this Acceptable Use Agreement. The District reserves the right to suspend access at any time, without notice, for any reason.

The District expects all students to use technology responsibly in order to avoid potential problems and liability. The District may place reasonable restrictions on the sites, material, and/or information that students may access through the system.

Each student who is authorized to use district technology and his/her parent/guardian shall sign this Acceptable Use Agreement as an indication that they have read and understand the agreement.

Definitions

District technology includes, but is not limited to, computers, the District’s computer network including servers and wireless computer networking technology (Wi-Fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

Student Obligations and Responsibilities

Students are expected to use district technology safely, responsibly, and for educational purposes only. The student in whose name district technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students are prohibited from using district technology for improper purposes, including, but not limited to, use of district technology to:

1. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive
2. Bully, harass, intimidate, or threaten other students, staff, or other individuals (“cyberbullying”)
3. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member, or other person with the intent to threaten, intimidate, harass, or ridicule that person
4. Infringe on copyright, license, trademark, patent, or other intellectual property rights
5. Intentionally disrupt or harm district technology or other district operations (such as destroying district equipment, placing a virus on district computers, adding or removing a computer program without permission from a teacher or other district personnel, changing settings on shared computers)
6. Install unauthorized software
7. “Hack” into the system to manipulate data of the district or other users
8. Engage in or promote any practice that is unethical or violates any law or Board policy, administrative regulation, or district practice
Privacy

Since the use of district technology is intended for educational purposes, students shall not have any expectation of privacy in any use of district technology.

The District reserves the right to monitor and record all use of district technology, including, but not limited to, access to the Internet or social media, communications sent or received from district technology, or other uses. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of district technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any district technology are the sole property of the District. The creation or use of a password by a student on district technology does not create a reasonable expectation of privacy.

Personally Owned Devices

If a student uses a personally owned device to access district technology, he/she shall abide by all applicable board policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

Reporting

If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of district technology, he/she shall immediately report such information to the teacher or other district personnel.

Consequences for Violation

Violations of the law, board policy, or this agreement may result in revocation of a student's access to district technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this agreement may be reported to law enforcement agencies as appropriate.

Student Acknowledgment

I have received, read, understand, and agree to abide by this Acceptable Use Agreement and other applicable laws and district policies and regulations governing the use of district technology. I understand that there is no expectation of privacy when using district technology and I consent to a search of any district issued/owned electronic device as a condition of use. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.
Netiquette: Rules for Network Internet Etiquette

> Be Polite. Never send, or encourage others to send, abusive messages.

> Use Appropriate Language. Remember that you are a representative of not only yourself but also your school on a publicly accessible system. You may be alone with your computer, but what you say and do can be viewed globally! Never swear, use vulgarities, or any other inappropriate language. Illegal activities of any kind are strictly forbidden.

> Privacy. Do not give names, addresses, or identifiable information to others on the Internet.

> Electronic Mail. Electronic mail (e-mail) is not private. Messages relating to or in support of illegal or unethical activities must be reported to the District.

Recommended Practices:

> Use accurate and descriptive titles for your articles and subject lines for your e-mail. Tell people what it is about before they read it.

> Get the most appropriate audience for your message, not the widest. Do not post and bulk mail large messages.

> Be brief and specific. Fewer people will bother to read a long message.

> Minimize spelling errors and make sure your message is easy to understand and read.

> Forgive the spelling and grammatical errors of others.

> Remember that humor and satire is very often misinterpreted.

> Post only to groups you know.

> Cite references for any facts you present.

> Remember that all network users are human beings. Don’t “attack” correspondents; persuade them with facts.

> You can find information about internet safety at commonsensmedia.org.

Prohibited Internet Activities

The Internet may not be used for any illegal or unethical purposes or any purpose which conflicts with the goals of the Lompoc Unified School District Acceptable Use Agreement.

You must NOT:

A. Use the system without signing an official Student Use of Technology Acceptable Use Agreement.

B. Send or receive messages and/or photographic images that are likely to be obscene, pornographic, racist, sexist, illegal, unethical or inappropriate in language for the school environment. The District reserves the right to determine according to District standards whether any message violates this prohibition.

C. Send texts or photos of yourself or other students that would cause a disruption of school activities.

D. Send any message or image that is inconsistent with the schools’ conduct code of practices. Cyberbullying is not allowed and is against District Board Policy 5131.

E. Send any material in violation of any federal or state law or regulation. This includes non-exclusively copyrighted material, threatening or obscene material, or material protected by trade secret.

F. Impair or damage District system operations or disrupt the use of the system by another user. Please see specific prohibitions on the following page.

G. Share your individual account and/or password.

All of these policies apply to intranet or Local Area Networks within schools.

> Parents can find information about internet safety at commonsensmedia.org.

> Penalty for Inappropriate Use. Inappropriate use may result in loss of access to the Internet. It may also be subject to progressive disciplinary action, up to and including suspension from school, expulsion from the District, and/or appropriate legal action.
Impairing or damaging District Network computer system operations or disrupting the use of the system by another user include, but are not limited to, the following activities:

- Access any website not directly related to the curriculum of that class.
- Visit chat rooms unless authorized by a teacher.
- Access the District’s network files, databases or computers.
- Access, use, copy or destroy another student’s files.
- Move, copy, or install any software, executable MP3, game emulators, etc. unless authorized by instructor.
- Use another student’s email account.
- Communicate directly with another computer using an IP address.
- Send/receive personal emails and/or instant messages through the network/Internet for the purposes other than those related to school activities or projects.
- Send chain letters through the network.
- Bring or use executable programs, MP3 files and game emulators on school sites.
- Download games through the network/Internet.
- Play games during class time unless authorized by the instructor.
- Reinstall/reactivate a program or game that has been removed.
- Take remote control of another computer on the network.
- Access any computer within the network other than those specified by the curriculum.
- Hack into a system or computer.
- Deliberately shut down a computer by any method other than the standard shutdown procedure.
- Use or create macros on any computers and/or network peripheral which would cause disruption of use by others.
- Alter or create databases unless authorized by a teacher.
- Print personal documents without prior approval.
- Play audio without headphones unless authorized by a teacher.
- Use printers, scanners, digital cameras, CD burners, video cameras, etc. for personal use.
- Distribute, download, install, activate or copy any form of virus.
- Alter the connection of a computer and/or the network infrastructure.
- Alter or deface the external or internal hardware components of any computer.
- Disrupt the functions of a computer so that the computer can not be fully utilized.
- Enter/alter any computer or network operating system files.
Electronic Signaling Devices

The Lompoc Unified School District acknowledges the importance that some parents and students place on the ability to electronically communicate with each other, particularly in the event of a school-wide or community emergency. The District also recognizes that instructional time is critical for the benefit of all students, and that the use of electronic signaling devices by students may disrupt instructional time in class as well as when student use of such devices causes them to be tardy to class.

It is the purpose of this policy to regulate the student use of electronic signaling devices to prevent disruption of the instructional process while permitting such use for specific purposes. It is not the purpose of this policy to encourage students to bring electronic signaling devices to school. In permitting student possession of such devices, the district assumes no liability for the theft, loss or damage of the device or its misuse by another person.

For the purposes of this policy, an electronic signaling device is a device that operates through the transmission or receipt of radio waves and includes, but is not limited to pagers, cellular telephones, laptop computers, including those with digital picture capabilities, digital video capabilities, text messaging, PDAs (i.e. a personal digital assistant or pocket PC) and two-way radios.

Students shall be permitted to possess electronic signaling devices on campus during the school day, while attending school-sponsored activities, or while under the supervision and control of a school district employee. Such devices shall not be activated, must be kept securely out of sight, and their use is prohibited on campus during the regular school day except that such devices may be used at any time only in the following situations:

- During class if directed by teacher to use for instructional purposes;
- During the designated lunch period on campus;
- During an emergency affecting the school or community;
- Upon written direction from a licensed physician and surgeon stating that such use is essential to the health of the pupil and the use is limited to purposes related to the health of the pupil;
- For any other reason of critical importance where previously approved in writing by the Principal;
- For communication with parents or guardians when students are attending school sponsored activities away from the school site.

If an electronic signaling device distracts from or disrupts the instructional process, or such device is activated or used in violation of this policy, such device shall be confiscated and may result in disciplinary action. A parent may retrieve such a confiscated device by contacting the school office to pick it up.

Lompoc Unified School District Board Policy BP5131
Photographing and Videotaping by the Media or for use on our District website, Facebook, Twitter, or Social Media

It is often advantageous to illustrate and publicize school activities in newspapers or on television by use of photographs or videotape of students at work, studying, or pursuing recreational interests. Occasionally, there may be requests by the media to photograph or videotape students. Teachers may use photographs of students working within their classrooms for projects and class assignments.

There are positive uses of sharing student work and accomplishments on our website and other media. However, if you do not wish your student to be photographed or videotaped by the media, or their image, name or classwork used for our website, Facebook, Twitter or Instagram accounts please check the appropriate box on the enclosed Parent or Guardian Acknowledgment and Consent form.

Leaving School Grounds During Lunch Time

The two traditional high schools in the district will allow only 10, 11, and 12 graders to leave campus during lunchtime. Maple High School and Dr. Bob Forinash Community Day School do not permit any student to leave the campus during the lunch time. All middle and elementary schools do not permit students to leave during lunch time.

Education Code 44808.5 holds the student responsible for proper conduct during such time as they are off campus during lunch time.

Students in elementary and middle schools will require a written request from their parent/guardian and approval by the principal for their student to be allowed to leave the campus during lunch time. General procedures for signing a student out at lunch time must be followed. Students will only be released to persons named on student’s emergency care and health information card. Identification may be requested.

Please update information on your student’s emergency care and health information card as soon as any information changes take place.

Lompoc Unified School District Policy BP5112.5
Child Nutrition Services

We Serve Nutritious Meals

Lompoc Unified School District participates in the National School Lunch and Breakfast Program at all schools. National School Meals must meet the requirements of the USDA Dietary Guidelines for Americans and meet USDA nutrition standards. We do not serve foods made with trans-fat or high in sodium. Priority is given to provide meals that are prepared with fresh ingredients. Our delicious meals provide the following components: protein, grains (of which half are whole grain rich), fruits, vegetables and 1% milk. Students are REQUIRED to take a fruit or vegetable, along with at least two other components (protein, grain and/or milk) at lunch; at breakfast they are REQUIRED to take 3 food items, of which one must be a fruit. Menus and nutrient analysis are available on the District’s website.

A New Application is Needed Each Year!

At Non CEP (Community Eligibility Provision) schools, a new meal application must be turned in each year to determine eligibility for free or reduced priced meals. It is important to submit the application at the beginning of the year to ensure meal benefits continue. Only one application per family needs to be submitted. Note: If you received a letter stating your child(ren) have qualified for free meals through Direct Certification you do not need to complete an application. All eligibility information is kept confidential. Students who receive free or reduced priced meals will not be identified to others in the serving line. If you think you might qualify for benefits, please fill out an application even if you think your child(ren) would not participate in the meal programs. Students who qualify for free or reduced priced meals may qualify for additional programs or generate additional funds for our schools even if they do not participate. Meal applications are included in the First Day Packet and can also now be filled out online on the District’s website or school websites.

CEP (Community Eligibility Provision) is a federal provision that allows eligible schools to offer free breakfast and lunch to all students in the school based on welfare benefits that families receive. At CEP schools the meal application will be replaced with a Household Survey for parents/guardians to fill out. This survey is a confidential Income form for the purpose of collecting the information needed to secure funding for the school so your children can participate in additional programs at school.

How to Pay for Meals

We encourage parents or guardians to prepay for their child’s meals because less cash handling means faster moving lines and more time for your child(ren) to enjoy their meals. You can pay online at www.MySchoolBucks.com via credit card or PayPal. We also accept cash, cashier’s checks, and personal checks at all school sites. Our check policy is as follows:

- List the child(ren)’s name(s) and school on the check.
- If your check is returned due to insufficient funds:
  - You will be charged a service fee.
  - All meal credits will be voided up to the value of the check.
  - No checks will be accepted until the returned item amount and service fee have been paid.
- If you leave the district during the school year, or the school year ends and your child has credits left on his or her balance, you may obtain a refund or the credit will be carried over for the next school year. If the amount is $5.00 or less, you can obtain the refund from a Child Nutrition Employee at your child’s school. If the amount is over $5.00, you can pick up a reimbursement request form at your school or the Central Kitchen, which is located at 600 East Central Avenue. Please allow 6 weeks for delivery of your refund.

Meal Charge Policy

Parents are responsible for payment of meals for their student(s). Meal applications are provided in the First Day Packets or can be obtained at the schools. It can take up to 10 days to process a meal application; while being processed parents are responsible to either send their child/children with meals or money to pay for them until they receive a meal benefit issuance letter. Students may charge meals. Please view the District’s charge policy on their website.

The Child Nutrition Services Department of Lompoc Unified School District appreciates the opportunity to serve your child(ren) school meals. Every day our fundamental goal is to serve our students nutritious, delicious and wholesome foods.
# Pesticide Notification

The Healthy Schools Act of 2000 (as amended by Assembly Bill 2865, Chapter 865, Statutes of 2006) requires all California school districts and child day care centers to notify parents and guardians of pesticides that they expect will be applied during the upcoming school year. LUSD wishes to notify you that the following pesticides may be used at your school or child day care center this year.

<table>
<thead>
<tr>
<th>Product Name</th>
<th>Active Ingredient</th>
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<tbody>
<tr>
<td>Amaze Weed and Grass Preventer 3</td>
<td>Benefin: N-butyl-N-ethyl-a,a,a-trifluoro-2, 6-dinitro-p-toluidine</td>
</tr>
<tr>
<td></td>
<td>Oryzalin: 3, 5-dinitro-N4, N4-dipropylsulfanilamide</td>
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<tr>
<td>Boric Acid</td>
<td>Boric Acid</td>
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<tr>
<td>CB-80 Extra Insecticide</td>
<td>Piperonyl Butoxide, Pyrethins</td>
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<tr>
<td>Conrac All-Weather Blox</td>
<td>Bromadiolone</td>
</tr>
<tr>
<td>Deltadust Insecticide</td>
<td>Deltamethrin, Crystalline Silica</td>
</tr>
<tr>
<td>DuPont Hyvar®X Herbicide</td>
<td>Bromacil (5-bromo-3-sec-butyl-6-methyl uracil)</td>
</tr>
<tr>
<td>EXEL LG</td>
<td>Potassium Phosphate</td>
</tr>
<tr>
<td>Gallery</td>
<td>Isoxaben: N-[3-(1-ethyl-1-methylpropyl)-5-isoxazolyl]-2,6-dimethoxybenzamide and isomers</td>
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<tr>
<td>Garlic Barrier</td>
<td>Garlic extract repellant</td>
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<tr>
<td>Gas Cartridges for ground squirrels</td>
<td>Carbon monoxide</td>
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<tr>
<td>Insecticidal Soap Concentrate</td>
<td>Fatty acids</td>
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<tr>
<td>Masterline Bifenthrin 7.9 Termiticide/Insecticide</td>
<td>Bifenthrin</td>
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<tr>
<td>Onslaught Microencapsulated Insecticide</td>
<td>Esfenvalerate</td>
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<tr>
<td>Optigard Ant Gel Bait</td>
<td>Thiamethoxam (0.010%)</td>
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<tr>
<td>Ortho Weed-B-Gon</td>
<td>Calcium Acid Methane arsonate</td>
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<tr>
<td>Roundup Pro Max</td>
<td>Glysophosate</td>
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<tr>
<td>Scotts Lawn Pro</td>
<td>2,4-Dichlorophenoxyacetic Acid -2-(4-Chloro-2-methylphenoxy) Propionic Acid,</td>
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<tr>
<td></td>
<td>Potassium Sulphate, Mono Ammoniumphosphate, M.A.P., Ammoniumsulphate</td>
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<tr>
<td>Serenade Max</td>
<td>Dried Bacillus subtilis</td>
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<tr>
<td>Sluggo - for snails and slugs</td>
<td>Iron phosphate</td>
</tr>
<tr>
<td>Spectracide Wasp/Hornet Killer</td>
<td>Prallethrin, Lambda-cyhalothrin, Mineral Spirits, Propylene glycol monobutyl ether, Hydrocarbon propellant blend</td>
</tr>
<tr>
<td>Surfian</td>
<td>Oryzalin</td>
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<tr>
<td>TenGard SFR One Shot Insecticide</td>
<td>Permethrin</td>
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<tr>
<td>Termidor SC Termiticide/Insecticide</td>
<td>Fipronil</td>
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<tr>
<td>Transport Mikron Insecticide</td>
<td>Acetamiprid, Bifenthrin</td>
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<tr>
<td>Turf Supreme 16-6-8 plus Trimec</td>
<td>2,4-Dichlorophenoxyacetic Acid, (+) ®-2-(2 methyl-4-chlorophenoxy) Propionic Acid,</td>
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<tr>
<td></td>
<td>Dicamba (3.6 Dichloro-o-anisic acid)</td>
</tr>
<tr>
<td>Turflon Ester Ultra</td>
<td>Triclopyr</td>
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</tbody>
</table>

If you wish to receive notification when individual pesticide applications are used at a school site, please complete the registration form on the LUSD website: www.lusd.org. Click on Business Services and then Maintenance & Operations. You will receive notification at least 72 hours prior to the application.

Information regarding pesticides may be obtained at the following web site:

www.cdpr.ca.gov/schoolipm - California Department of Pesticide Regulation
Asbestos Abatement Program

In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA). The law requires all K-12 schools to be inspected by Environmental Protection Agency (EPA) accredited inspectors to identify any asbestos-containing building materials. The law further requires the development of a management plan by an EPA-accredited management planner based upon the findings of the inspection which outlines our intent in controlling the potential for exposure to asbestos fibers in our schools. Section 763.85 in the Code of Federal Regulations (CFR) Title 40 Subpart E also requires schools to have accredited inspectors conduct reinspections at least once every three years.

In the past, asbestos was used extensively in building materials because of its insulating and fire-retardant properties. Virtually any building built before the late 1970’s contains at least some asbestos in pipe insulation, structural fireproofing, etc. The primary concern arises when these materials begin to deteriorate or disturbed by mechanical means such as cutting, sawing or drilling.

When the initial inspection of the Lompoc Unified School District was completed, asbestos-containing materials were identified in our buildings. A removal program was commenced immediately. A reinspection of our District is completed every six months. The asbestos-containing materials are still present in various locations which include floor tiles, pipe insulations and mechanical areas, and not readily accessible to building occupants or students.

A revised management plan has been drafted. The plan outlines in detail the methods we will use to maintain the materials in a safe manner. The District’s self-insurance program, Southern California ReLiEF, has access to AHERA specialists including EPA-accredited inspectors, management planners, contractor supervisors, and project designers to help ensure that all procedures are properly administered in our schools. The management plan includes a schedule for the phased removal of these materials as applicable.

A copy of the District management plan is on file for your review at the Maintenance and Operations Office located at 1305 North A Street, Lompoc, CA 93436. You may contact the Maintenance & Operations Manager at 805-742-3170, if you wish to review this plan. Copies of the individual campus management plans, including the inspection report, are on file at each school’s administrative office.
School Accountability Report Card

Each public school in California is required to publish a progress report called a School Accountability Report Card (SARC) each year, according to Senate Bill 1632. The SARC legislation requirements for what is to be included are specified in the Education Code. The following are the main sections of the SARC:

I. Demographic Information
II. School Safety and Climate for Learning
III. Academic Data
IV. School Completion (Secondary Schools)
V. Class Size
VI. Teacher and Staff Information
VII. Curriculum and Instruction
VIII. Post-Secondary Preparation (Secondary Schools)
IX. Fiscal and Expenditure Data

In the Lompoc Unified School District, each school has published an abbreviated School Accountability Report Card that addresses all requirements with a brief comment, and provides the reader with both a printed version available from your student’s school, and an electronic version available on the District’s Internet homepage at http://www.lusd.org/. Furthermore, to compliment the abbreviated version, the electronic edition of each school’s abbreviated SARC provides the reader with access to more data through linkage to the California Department of Education’s SARC data template for your school.

The California Healthy Kids Survey

Lompoc Unified School District (LUSD) students take part in the California Healthy Kids Survey sponsored by the California Department of Education alternating school years. Information gathered from this survey at grades 5, 7, 9, 11 will help promote better health among our youth and aid in the development of and evaluation of District programs for the prevention of violence as well as drug, alcohol, and tobacco use. LUSD students will not participate in the survey for the 2019-2020 school year.

Smoke-Free Environment

Lompoc Unified School District is a smoke-free environment. Students shall not possess tobacco, or use any product containing tobacco or nicotine, including, but not limited to, smokeless tobacco, snuff, chew, clove cigarettes, and electronic nicotine delivery systems, such as electronic cigarettes, electronic hookahs, and other vapor emitting devices, with or without nicotine content, that mimic the use of tobacco products at any time, in charter school or school district-owned or leased buildings on school or district property, and in school or district vehicles. Students who violate this policy shall be subject to disciplinary procedure which may result in suspension from school.

Lompoc Unified School District Policy BP 5131.62

Suicide Prevention

The Lompoc Unified School District recognizes that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the District provides strategies for suicide prevention, intervention, and postvention. These include

1. Counseling services
2. Community resources for parents that can help youth in crisis
3. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student’s suicidal intentions
4. Crisis intervention procedures for addressing suicide threats or attempts
## Drug, Alcohol, and Tobacco Abuse Resources

<table>
<thead>
<tr>
<th>Non-Profit Organization</th>
<th>Contact Information</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lompoc Helpline (24 hours)</strong></td>
<td>805-734-2711</td>
<td>Hot-line crisis intervention, individual counseling, and referral/public education services</td>
</tr>
<tr>
<td><strong>American Red Cross / Military Services</strong></td>
<td>805-987-1514</td>
<td><a href="http://www.redcross.org/get-help">www.redcross.org/get-help</a></td>
</tr>
<tr>
<td><strong>Central Coast Headway, 115 East College Ave. #16, Lompoc</strong></td>
<td>805-737-0015</td>
<td>Individual and family drug/alcohol counseling (bilingual)</td>
</tr>
<tr>
<td><strong>Child Protective Service (CPS), 1100 West Laurel Ave., Lompoc</strong></td>
<td>1-800-367-0166</td>
<td>Protective services for children who are in danger of being exploited, abused, or neglected, supportive services, hotline, crisis intervention, shelter care, respite care, counseling</td>
</tr>
<tr>
<td><strong>CALM Program, 1236 Chapala St., Santa Barbara</strong></td>
<td>805-965-2376</td>
<td>Bilingual counseling for youth to age 18, issues of family problems and child abuse</td>
</tr>
<tr>
<td><strong>Narcotics Anonymous</strong></td>
<td>1-800-549-7730</td>
<td>Referrals to child care, after school programs, other services</td>
</tr>
<tr>
<td><strong>Children's Resource &amp; Referral Program</strong></td>
<td>805-925-7071</td>
<td></td>
</tr>
<tr>
<td><strong>Domestic Violence Solutions for Santa Barbara County</strong></td>
<td>805-736-0965</td>
<td>Counseling services for victims and offenders of spousal abuse, drug and alcohol counseling</td>
</tr>
<tr>
<td><strong>non-emergency number:</strong> 805-963-4458</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Lompoc Schools Family Centers</strong></td>
<td></td>
<td>Counseling, school site counselors, MISC, Big Brothers and Sisters</td>
</tr>
<tr>
<td><strong>Dorothy Jackson Family Center, 320 North J Street, Lompoc</strong></td>
<td>805-742-2943</td>
<td></td>
</tr>
<tr>
<td><strong>Mental Health Clinic, 401 E. Ocean Ave., Lompoc</strong></td>
<td>Children: 805-737-6600</td>
<td>Outpatient evaluation and treatment, outreach services for both adults and children</td>
</tr>
<tr>
<td><strong>Mental Health Clinic, 117 N. B St., Lompoc</strong></td>
<td>Adults: 805-737-6690</td>
<td></td>
</tr>
<tr>
<td><strong>Vandenberg AFB Behavioral Health Center</strong></td>
<td>805-606-8217</td>
<td>Alcohol &amp; Drug Abuse Prevention &amp; Treatment (ADAPT)</td>
</tr>
<tr>
<td><strong>Mental Health Clinic</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Family Advocacy Program (FAP)</strong></td>
<td></td>
<td>DOD civilians, family members and contractors</td>
</tr>
<tr>
<td><strong>Victim Witness Assistance Prog., 115 Civic Center Plaza, Lompoc</strong></td>
<td>805-346-7529</td>
<td></td>
</tr>
<tr>
<td><strong>Office</strong></td>
<td>805-737-7910</td>
<td></td>
</tr>
<tr>
<td><strong>N. County Rape Crisis &amp; Child Protection Center, 511 East Ocean Avenue, Lompoc</strong></td>
<td>805-736-8535</td>
<td>Crisis intervention services to sexual assault &amp; child abuse survivors/family members; prevention programs</td>
</tr>
<tr>
<td><strong>Office</strong></td>
<td>805-736-7273</td>
<td></td>
</tr>
<tr>
<td><strong>Coast Valley Substance Abuse Treatment Center</strong></td>
<td>805-735-7525</td>
<td>133 North F Street 735-7525 Adolescent alcohol and substance abuse counseling, anger management, and parenting classes.</td>
</tr>
<tr>
<td><strong>Teen Closet</strong></td>
<td>English 805-709-5404</td>
<td>Free clothing, school supply and basic resource store for teen-sized youth with specialized support for teen parents Located at the LVMS campus.</td>
</tr>
<tr>
<td><strong>Teen Court 526 E. Chapel St. Santa Maria, Ca. 93454</strong></td>
<td>805-925-8860 x 101</td>
<td>Council on Alcoholism and Drug Abuse</td>
</tr>
</tbody>
</table>

This is a partial list of non-profit organizations. Inclusion on this list does not constitute an endorsement of an agency or agency’s programs.
Wellness Policy

The Lompoc Unified School District has a Wellness Policy (AR 5030). The purpose of the Wellness Policy is to promote and support a culture of health and fitness in the District with the objective of reducing childhood obesity. The Wellness Policy includes goals for nutrition education, physical activity, and nutrition guidelines for all foods available on each campus during the school day, which includes meals served through the child nutrition programs, food sold to students on campus for fundraising, food provided to students for classroom parties and other activities and foods used as rewards.

The Wellness Policy states the following regarding foods served at classroom parties:

The District Wellness Policy (AR 5030) encourages parents and guardians to support the State’s nutritional standards and the District’s nutrition education program by considering nutritional quality when selecting foods for occasional classroom parties. Please discuss classroom celebrations with your child(ren)’s teacher beforehand. The District’s Policy on classroom parties will be included in the First Day Packets. Our Wellness Policy and other wellness handouts can be found on the District’s website, under “Services”, “Wellness Committee”.

Lompoc Unified School District has a Wellness Committee which serves as a resource for implementing, monitoring and reviewing the District’s Wellness Policy. It is comprised of a diverse group of district and community representatives, such as teachers, administrators, health professionals, parents, high school students and community members. For more information about participating on the Wellness Committee, please call 805-742-3351 or refer to the District’s website.
Parent Conferences and High School Finals

Below is the District schedule of district pupil-free staff development days, parent conferences, and high school finals (dates may be subject to change). At the beginning of the school year, parents shall be provided with a schedule of the site-specific minimum days at the applicable school site.

2019-2020 Schedule

**TK-6 Schools**
**Seven (7) Common Minimum Days for Staff Development and Ten (10) Parent/Teacher Conference Days at grades TK-6**

Each school site has nine (9) minimum days available for the purpose of staff development and curriculum planning. Other activities, including report card preparation, may take place as determined by the principal in consultation with the faculty. Ten (10) minimum days are scheduled for parent/teacher conferences at grades TK - 6.

<table>
<thead>
<tr>
<th>Seven (7) Common Minimum Days for TK-6</th>
<th>Common Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day 1</td>
<td>Wednesday, September 11, 2019</td>
</tr>
<tr>
<td>Day 2</td>
<td>Wednesday, October 16, 2019</td>
</tr>
<tr>
<td>Day 3</td>
<td>Wednesday, November 13, 2019</td>
</tr>
<tr>
<td>Day 4</td>
<td>Wednesday, January 15, 2020</td>
</tr>
<tr>
<td>Day 5</td>
<td>Wednesday, February 26, 2020</td>
</tr>
<tr>
<td>Day 6</td>
<td>Wednesday, April 8, 2020</td>
</tr>
<tr>
<td>Day 7</td>
<td>Wednesday, May 13, 2020</td>
</tr>
</tbody>
</table>

**Parent/Teacher Conferences for TK-6 * **

<table>
<thead>
<tr>
<th>Common Schedule</th>
<th>Schools</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>Los Berros, La Cañada, Miguelito, and Ruth</td>
</tr>
<tr>
<td></td>
<td>Buena Vista, Crestview, Fillmore, La Honda and Hapgood</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring</th>
<th>Buena Vista, Crestview, Fillmore, La Honda and Hapgood</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Los Berros, La Cañada, Miguelito, and Ruth</td>
</tr>
</tbody>
</table>

*High School Common Minimum Days* - All secondary schools will provide parents with a schedule of minimum days and school finals schedule for the 2019-2020 school year.
Elementary Schools

Buena Vista ................................................................. 805-742-2020
(7:30 a.m. - 4:00 p.m.)
100 Aldebaran Ave, Lompoc
Fax ................................................................. 805-742-2021

Crestview ................................................................. 805-742-2050
7:30 a.m. - 4:00 p.m.
Utah Ave, VAFB
Fax ................................................................. 805-742-2083

Leonora Fillmore ....................................................... 805-742-2100
(7:30 a.m. - 4:00 p.m.)
1211 E Pine Ave, Lompoc
Fax ................................................................. 805-742-2135
Attendance ............................................................... 805-742-2119
Head Start (1216 E Oak) ......................................... 805-736-2811

Arthur Hapgood ....................................................... 805-742-2200
(7:30 a.m. - 4:00 p.m.)
324 South A St, Lompoc
Fax ................................................................. 805-742-2150

La Canada ................................................................. 805-742-2250
(7:30 a.m. - 4:00 p.m.)
621 W North Ave, Lompoc
Fax ................................................................. 805-742-2217
Just for Kids Preschool .............................................. 805-742-2229

La Honda ................................................................. 805-742-2300
(7:30 a.m. - 4:00 p.m.)
1213 North A St, Lompoc
Fax ................................................................. 805-742-2307

Los Berros ................................................................. 805-742-2350
(7:30 a.m. - 4:00 p.m.)
3745 Via Lato, Lompoc
Fax ................................................................. 805-742-2352

Miguelito ................................................................. 805-742-2440
(7:30 a.m. - 4:00 p.m.)
1600 W Olive Ave, Lompoc
Fax ................................................................. 805-742-2450
Attendance ............................................................ 805-742-2410

Clarence Ruth ............................................................ 805-742-2500
(7:30 a.m. - 4:00 p.m.)
501 North W St, Lompoc
Fax ................................................................. 805-742-2504
De Colores State Preschool ....................................... 805-742-2455

Independent Study/Home School TK-8

Mission Valley School .............................................. 805-742-2300
(7:30 a.m. – 4:00 p.m.)
1213 North A St, Lompoc
Fax ................................................................. 805-742-2307

Secondary Schools

Cabrillo High School ................................................. 805-742-2900
(7:15 a.m. - 3:45 p.m.)
4350 Constellation Rd, Lompoc
Activities ............................................................ 805-742-2910
Athletics ............................................................. 805-742-2905
Attendance, to pick up students ......................... 805-742-2800
Attendance, to report absences or leave msg ........ 805-742-2801
Aquarium ............................................................ 805-742-2888
Counseling ............................................................ 805-742-2850
Discipline ............................................................. 805-742-2950
Fax ................................................................. 805-742-2917

Lompoc Adult School
Mon-Thur 7:30 a.m. - 7:00 p.m., Friday: 7:30 a.m. - 4:30 p.m.
320 North J St, Lompoc
Staff ................................................................. 805-742-3100
Fax ................................................................. 805-742-3085
Dorothy Jackson Family
Resource Center .................................................. 805-742-2943

Lompoc High School ................................................. 805-742-3000
(7:30 a.m. - 4:00 p.m.)
515 W College Ave, Lompoc
Activities ............................................................ 805-742-3076
Athletics ............................................................. 805-742-3074
Attendance .......................................................... 805-742-3010
Counseling ........................................................... 805-742-3020
Discipline ............................................................. 805-742-3000
Fax ................................................................. 805-742-3004
Fax (Counseling) .................................................. 805-742-2980

Lompoc Valley Middle School .................................... 805-742-2600
(7:30 a.m. - 4:00 p.m.)
234 South N St, Lompoc
Attendance, 24 hours ............................................ 805-742-2610
Fax ................................................................. 805-737-9480

Maple High School .................................................. 805-742-3150
(8:00 a.m. - 3:00 p.m.)
4010 Jupiter, Lompoc
Attendance, 24 hours ............................................ 805-742-3160
Fax ................................................................. 805-742-3163

Vandenberge Middle School ..................................... 805-742-2700
(7:30 a.m. - 4:00 p.m.)
Mt View Blvd, VAFB
Attendance, 24 hours ............................................ 805-742-2777
Fax ................................................................. 805-742-2759

Dr. Bob Forinash Community Day School .................. 805-742-2940
(7:30 a.m. - 2:30 p.m.)
320 North J St, Lompoc