

**LOMPOC UNIFIED SCHOOL DISTRICT
INTRA-DISTRICT TRANSFER APPLICATION
2019-2020**

TRANSPORTATION WILL NOT BE PROVIDED

District Office Use Only	<input type="checkbox"/> TRFY
Date Received: _____	
<input type="checkbox"/> Special Ed Approved _____	
<input type="checkbox"/> Waiting List: _____	
<input type="checkbox"/> Approved By: _____	
<input type="checkbox"/> Denied By: _____	
Date: _____	

Submit this application to Central Attendance, Lompoc Unified School District (LUSD), 1301 North A Street, Lompoc, California 93436, or FAX: (805) 742-2079, email: warfield.trish@lUSD.org. Applications must be submitted between December 1, 2018 and January 15, 2019 in order to be included in the lottery for the next year's placement. If you have questions, please call LUSD Central Attendance at: (805) 742-3244.

Please Note: If you completed an Intra-District Transfer Application for the current school year and your child is remaining at the same school, you need not complete this form.

Please complete a separate form for each child in your family for whom you are requesting a transfer.

Student's Name _____ Last First	Grade 2019-20 School Year _____
Address _____ Street City ZIP	
Birthdate _____	
School of Residence _____	School Now Attending or Last Attended _____
School of Desired Attendance <input type="checkbox"/> Approved _____ CHOICE #1	/ <input type="checkbox"/> Approved _____ CHOICE #2
<ul style="list-style-type: none"> • Does student have a sibling attending the School of Desired Attendance? _____ Sibling Name Sibling's Current Grade • Is the student receiving special education services (on an IEP)? <input type="checkbox"/> No <input type="checkbox"/> Yes • Is the student receiving Section 504 accommodations? <input type="checkbox"/> No <input type="checkbox"/> Yes 	
Reason for Request: _____	

STATEMENT

The District follows an open enrollment policy regulated by space availability. We have developed a random, unbiased process for student lottery selection. No student will be displaced within their attendance area (Education Code 35160.5(c) and Board Policy 5116.1). The District reserves the right until October 1st to transfer a student back to the school of residence if enrollment within the attendance area exceeds available classroom space.

PROCEDURE

- Parent/Guardian must submit a completed application to Central Attendance at the Lompoc Unified School District office.
1. Applications for intra-district transfer received by January 15, 2019 shall be eligible to participate in their school of desired attendance lottery.
 2. A lottery drawing may be held to establish approval of the application, should applications exceed space available.
 3. Parent/Guardian will be notified of lottery results by mail.
 4. Applications received after January 15, 2019 will be placed on a waiting list, and may or may not be considered for admission. (Secondary Schools: Applications received on/or after the 1st day of school will be considered for the spring semester.)
 5. Approval for intra-district transfers must remain in place until the end of school year unless special circumstances exist which must be approved by the Director of Pupil Support Services.
 6. A student approved for an intra-district transfer shall abide by all school rules and procedures. Students may be transferred back to their home school of residence for reasons of unsatisfactory attendance, continual tardiness, failure of the parent to make adequate transportation arrangements, unsatisfactory behavior or citizenship, ceasing participation within a "specialized" school program.
 7. Parents of student athletes should contact the Athletic Director for information on CIF regulations.

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Parent/Guardian Name _____ Email: _____
Print Parent/Guardian Name

Phone (Home/Cell) _____ (Work) _____

Parent/Guardian Signature **X** _____ Date _____